



City of Smithville, Missouri
Board of Aldermen – Regular Session Agenda
7:00 p.m. Tuesday, December 5, 2023
City Hall Council Chambers and Via Videoconference

Anyone who wishes to view the meeting may do so in real time as it will be streamed live on the City's FaceBook page.

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at ldrummond@smithvillemo.org prior to the meeting to be sent the meeting Zoom link.

1. Call to Order
2. Pledge of Allegiance
3. Public Hearing
 - Annexation 809 Second Creek Road
4. Public Hearing
 - Annexation 1442 Mount Olivet Road
5. Consent Agenda
 - Minutes
 - November 21, 2023 Board of Aldermen Work Session Minutes
 - November 21, 2023, Board of Aldermen Regular Session Minutes
 - Resolution 1294, Liquor License
A Resolution approving a liquor license for SSS Missouri doing business as SQRL at 124 North 169 Highway.

Join Zoom Meeting

<https://us02web.zoom.us/j/81797693934>

Meeting ID: 817 9769 3934

Passcode: 995924

REPORTS FROM OFFICERS AND STANDING COMMITTEES

6. Committee Reports
 - Economic Development Committee
 - Finance Committee
7. City Administrator's Report

ORDINANCES & RESOLUTIONS

8. **Bill No. 3018-23, Declaring the November 7, 2023 Election Results – 1st Reading**
An Ordinance declaring and certifying the results of the November 7, 2023 special election held in the City of Smithville, Missouri. 1st reading by title only.
9. **Bill No. 3019-23, Annexation 809 Second Creek Road – 1st Reading**
An Ordinance annexing certain adjacent territory into the City of Smithville, Missouri. 1st reading by title only.

10. Bill No. 3020-23, Annexation 14422 Mount Olivet Road – 1st Reading

An Ordinance annexing certain adjacent territory into the City of Smithville, Missouri. 1st reading by title only.

11. Bill No. 3021-23, Agreement with MoDOT – 1st Reading

An Ordinance authorizing and directing the mayor to execute a transportation alternatives funds program supplemental agreement with the Missouri Highways and Transportation Commission for improvements to Bridge Street from Church Street to First Street including infrastructure improvements encouraging safer routes for non-motorized users and improving the pedestrian environment. – 1st reading by title only.

OTHER MATTERS BEFORE THE BOARD

12. Public Comment

Pursuant to the public comment policy, a request must be submitted to the City Clerk prior to the meeting. When recognized, please state your name, address and topic before speaking. Each speaker is limited to three (3) minutes.

13. New Business From The Floor

Pursuant to the order of business policy, members of the Board of Aldermen may request a new business item appear on a future meeting agenda.

14. Adjourn





Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT:

Administration/Parks/Finance/Public Works

AGENDA ITEM: Consent Agenda

REQUESTED BOARD ACTION:

The Board of Aldermen can review and approve by a single motion. Any item can be removed from the consent agenda by a motion. The following items are included for approval:

- **Minutes**
 - November 6, 2023 Board of Aldermen Work Session Minutes
 - November 6, 2023, Board of Aldermen Regular Session Minutes
- **Financial Report**
 - Finance Report for October 2023
- **Resolution 1290, Amending Agreement With Premier Pyrotechnics, Inc.**

A Resolution amending the original agreement with Premier Pyrotechnics, Inc. for the annual fireworks displays.
- **Resolution 1291, Engineering On-Call Services**

A Resolution approving and establishing a pre-qualified on-call professional services listing.
- **Resolution 1292, Purchase of a John Deere Gator**

A Resolution authorizing the expenditure of funds for the purchase of a John Deere Gator from Heritage Tractor for the Parks and Recreation Department through the cooperative purchasing agreement with Sourcewell in the amount of \$20,370.
- **Resolution 1293, Amendment to the Employee Compensation Plan**

A Resolution adopting amendments to the Employee Compensation Plan.

SUMMARY:

Voting to approve would approve the Board of Aldermen minutes, finance report and Resolutions.

PREVIOUS ACTION:

N/A

POLICY ISSUE:

N/A

FINANCIAL CONSIDERATIONS:

N/A

ATTACHMENTS:

- | | |
|---|--|
| <input type="checkbox"/> Ordinance | <input checked="" type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input checked="" type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Finance Report | |

**SMITHVILLE BOARD OF ALDERMEN
WORK SESSION**

November 6, 2023, 6:30 p.m.
City Hall Council Chambers and Via Videoconference

1. Call to Order

Mayor Boley, present, called the meeting to order at 6:30 p.m. A quorum of the Board was present: Melissa Wilson, Marv Atkins, Leeah Shipley, Dan Ulledahl and Dan Hartman. Ronald Russell was present via Zoom.

Staff present: Cynthia Wagner, Gina Pate, Chief Lockridge, Chuck Soules, Matt Denton and Linda Drummond.

2. Discussion of Grant Opportunities

Cynthia noted that Chuck Soules, Public Works Director, provided an overview of the status of current and past grants in the staff report in order to make sure that people are aware of the grant funding that we seek. She explained that the big issue is we have a grant for Streetscape Phase III and when the project was bid last month, it came in significantly higher than we budgeted for the grant amount. Chuck has been working diligently with Mid-America Regional Council (MARC) and MoDOT and has a proposed way to address the situation. Staff wants to make sure the Board is okay with the proposed changes. Cynthia noted that we are in the funding cycle for MARC transportation grant funding and Chuck will present information and staff needs to get feedback from the Board as to what grants the City should or should not apply for because when we commit to grants, it affects our funding stream for other projects.

Chuck explained that grants come with requirements, sometimes it is physical aspects like on the RTP grant, we have to sign that we will maintain the facilities for the next 25 years. Staff has applied for grants for projects that have been identified in the City's Master Plans: Wastewater, Water, Transportation, Comprehensive, Parks and Recreation and Stormwater. Chuck noted that we have been successful in obtaining all three grants we applied for from MARC. MARC charges one percent of the funds received up front then there is the cost of the engineering, the right of way and the match for the grants. Chuck noted that the projects that we applied for grants could not be done at this time without the funds from the grants.

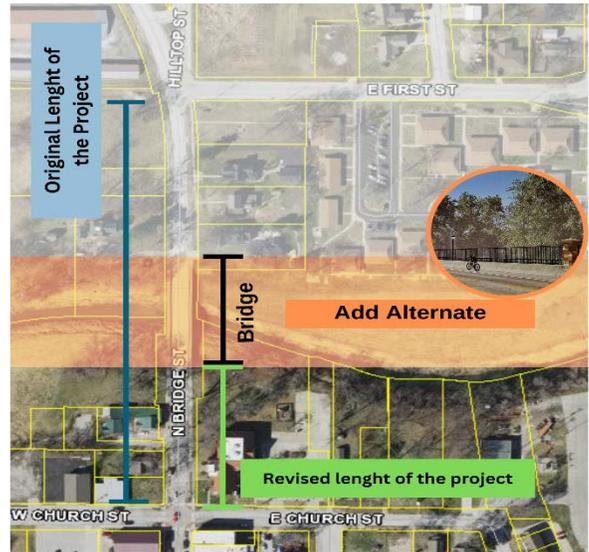
Chuck explained that the Streetscape Phase III project was let in October, and we received two bids. The project is located on Bridge Street from Church Street to First Street.



The project originally was to put in brand new sidewalks, bike sharrows, grassy areas, trees,

pedestrian lighting and brick accents on both sides of the bridge and replacing the galvanized chain link fence with the montage railing. The bids came in at \$1.7 million and we have a total of \$488,000 from MARC and \$312,000 in the budget for a total of \$800,000. The \$1.7 million included about \$200,000 to \$250,000 for utility work at the intersection of First Street and Bridge Street. If we take that out, the Streetscape portion itself is \$1.5 million and we only have a \$800,000 budget. Chuck noted that the montage fence that we put on Main Street Trail cost \$89 a foot and now is cost between \$300 and \$400 a foot.

Chuck noted that staff is proposing to revise the length of the project. He explained that he will go Wednesday to MARC to discuss this revision with them. The revision will be to do the work on the south end of the bridge for a cost of \$350,000 based on the bids we received. Then as an add alternate adding the fencing and lighting onto the bridge for a cost of \$400,000 for those improvements. That would bring the project cost up to the \$800,000 budgeted amount. The north side of the project runs about \$700,000. Chuck noted that it would be nice to be able to do the north and south end, especially since the north end really needs it. Doing the bridge is more for beautification than actual physical need. Chuck explained to do the south and the north end and not the bridge the cost would be about \$1.1 million but we still only have \$800,000. Chuck noted that this project was funded through a TAP, Transportation Alternatives Program, which is another funding mechanism MARC has and they typically do not have the kinds of funds that the STP, Surface Transportation Program does.



Alderman Atkins asked if we were to wait a couple of years to do the fencing, if Chuck thought the prices would come down.

Chuck said that he could not answer that.

Mayor Boley noted that beautification was not the only reason that we looked at replacing the fencing. It was also because residents at the Housing Authority cannot travel through there in their wheelchairs when the weeds grow through there and getting weeds out of the chain link fence is difficult. Mayor Boley suggested doing the side of the Housing Authority and not doing the west side of the bridge yet.

Chuck noted that we could start with the project on the south side and resubmit for the north end could be a possibility. He explained that we do have the roundabout planned at First Street and Bridge Street in a couple of years, but that project looks like it could be twice as much as we have budgeted. We will have to ask for additional funding for that project before we even proceed with the design of it.

Mayor Boley suggested possibly not doing the curbs and guttering but fixing the concrete up to the Housing Authority's sidewalk.

Chuck noted that we could piecemeal some of the project such as replacing the sidewalk on the northeast side from the bridge to the Housing Authority and it could be done with City funds.

Alderman Hartman asked if the engineering had been done for the project.

Chuck explained that the engineering is done, but depending on the scope changes, we will have some modifications and HDR will have to revise the plans. We would have another expense for that.

Alderman Hartman asked if he was correct that originally we were going to do water and sewer with the project.

Chuck explained that we have done a lot of the work on water and sewer at First Street and Bridge Street, but it has not been completed. We still have to do the stormwater, connecting the sewer in the area correctly and a water line from the intersection down to the bridge.

Alderman Atkins asked if Chuck thought we might be able to obtain additional funds from MARC.

Chuck explained that staff could bring the project back to the Board for approval, otherwise staff would bring back the amendment for HDR so we can get the project moving and re-bid. Chuck noted that any changes made have to be re-submitted and approved through MARC and MoDOT. He could not say how long that process would take.

Alderman Wilson said that she would like to know if MARC would have additional funding before we decide anything.

Chuck explained that he will present the scope like he presented tonight and suggest to MARC if they have additional funds, we could do the north end, but if not he will tell them we cannot do the north end.

Alderman Russell asked if we could complete the entire project and not do the roundabout project.

Chuck explained that the stipulations on the grants are very specific. He noted that we have an agreement with the state that we are going to do this project. They are being very specific on the scope of the project. We have a different scope and a different contract with the state for the roundabout project. The roundabout project funds are coming out of the STP, and they do not mix the funding.

Chuck noted that MARC will not meet again until February and his plan is if he can get them to approve this scope now we could have it bid by February so we can have it built next spring. He explained that MARC has already appropriated all the funds and the only way that we would be able to get more money is if another community has fallen behind and they give us those funds. Chuck noted that staff could bring this back to the Board for more discussion and then take the changes to MARC in February. It would then probably be March before we could bid it and late summer to start the project.

Chuck explained that at this time MARC solicitations for projects communities want to see in

the Metropolitan Transportation Program plan. This plan is just an overall plan of every project that all the communities want. You have to be on that plan in order to receive funding for the next round of grants. In the staff report, Chuck provided a list of projects if the Board of Alderman are interested. The project list is due by December 8. The projects will all go through a thorough evaluation and have to meet the multimodal transportation options, environmental, air quality, etc. Chuck explained that it is a 20-page application process. If we score high enough we would at least be added to the plan list which would set us up for funding in the future. The project added to the list the first of the year will be projected funded in 2027 & 2028. Chuck noted that he submitted the Streetscape project in 2020 for funding in 2024. He said that you expect cost to go up but did not expect anything like what we saw in the two bids we received.

Chuck asked for Board recommendation on the list of potential projects or for project recommendations.

Potential Projects

Project	Eng/ R/W	Construction		Total	
		City	MARC	City	MARC
Streetscape PH IV	\$100	\$200	\$800	\$300	\$800
Wayfinding PH I	Complete	\$150	\$500	\$150	\$500
Pope Lane (Street, Path, Bike, Roundabout)	\$1.8 M	\$1.4 M	\$5.6 M	\$3.2 M	\$5.6 M
N. Main (Complete St)	\$2.3 M	\$1.8 M	\$7.2 M	\$4.1 M	\$7.2 M
Bridge St Sidewalk (First St. to HWY 169)	\$100	\$70	\$280	\$170	\$280

Mayor Boley noted that two of the projects are on Clay County's list: North Main and connecting 180th Street to 188th Street and Eagle Parkway Trail project. He suggested working with Clay County on those two projects and taking them to the Northland Transportation group to see if Clay County needs to submit it or if we need to submit it. Mayor Boley suggested that Pope Lane be a lower priority until the property is developed.

Alderman Hartman agreed that we should work with Clay County. He also noted that this grant funding has been available, but the City had never applied for it in the past.

Mayor Boley explained that we are part of a metropolitan planning organization and do not receive direct federal funding it all goes through MARC.

Chuck noted that this is a competitive process that includes the entire Kansas City metropolitan area. He explained that areas that have a lot more traffic receive a bigger portion of the funding, but MARC has been very good to work with and are sensitive to smaller communities' needs and budgets.

Alderman Wilson suggested the Pine Street sidewalk to Maple Elementary School would be a good project.

Chuck noted that the new sidewalk on Quincy Boulevard will go all the way up to Pine Street and Maple Avenue. With that project they would continue the sidewalk down to the school and install a HAWK signal crosswalk.

Chuck noted that the work on Quincy Boulevard now has all the water lines in, all the storm sewer work is in and beginning tomorrow they will start pouring back some of the driveways they had to tear out on Pine Street. They will then begin working on grading the sidewalk from Pine Street all the way around to Owens. The road from Owens to Hawthorne will be completed next spring because it is a full tear out.

Chuck noted that staff would submit Wayfinding and Streetscape Phase IV to get them in the TIP then we can prioritize the projects that make it then see which ones we want to apply for funding for 2027/2028.

3. Adjourn

Alderman Ulledahl moved to adjourn. Alderman Atkins seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the Work Session adjourned at 6:55 p.m.

Linda Drummond, City Clerk

Damien Boley, Mayor

**SMITHVILLE BOARD OF ALDERMEN
REGULAR SESSION**

November 6, 2023 7:00 p.m.
City Hall Council Chambers and Via Videoconference

1. Call to Order

Mayor Boley, present, called the meeting to order at 7:00 p.m. following the work session. A quorum of the Board was present: Melissa Wilson, Leeah Shipley, Marv Atkins, Dan Ulledahl and Dan Hartman. Ronald Russell was present via Zoom.

Staff present: Cynthia Wagner, Gina Pate, Chuck Soules, Chief Lockridge, Matt Denton and Linda Drummond.

Cynthia Wagner, City Administrator, requested that Bill No. 3015-23 be removed from the agenda, to allow for additional discussion with the school district. Public comments on this item may be heard during public comment.

Alderman Hartman moved to amend the agenda to remove Bill No. 3015-23, amending Schedule III of the Traffic Code by adding parking restrictions at certain locations. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote:

Alderman Russell - Aye, Alderman Shipley - Aye, Alderman Hartman – Aye,
Alderman Atkins - Aye, Alderman Ulledahl – Aye, Alderman Wilson - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3015-23 removed from the agenda.

2. Pledge of Allegiance lead by Mayor Boley

3. Proclamation

- **National American Indian Heritage Month**
(Haether Ward was unable to attend but will receive the proclamation on Tuesday.)

4. Consent Agenda

- **Minutes**
 - October 17, 2023, Board of Aldermen Work Session Minutes
 - October 17, 2023, Board of Aldermen Regular Session Minutes
- **Resolution 1284, HHW Agreement with MARC for 2024**
A Resolution authorizing and directing the Mayor to enter into an agreement with Mid-America Regional Council to participate in the Regional Household Hazardous Waste program for 2024.
- **Resolution 1285, Agreement with Mid-Continent Public Library**

A Resolution authorizing and directing the Mayor to enter into an agreement with Mid-Continent Public Library for the purpose of providing Outreach Services at the Smithville Senior Center.

- **Resolution 1286, Agreement with Clay County Senior Services**
A Resolution authorizing and directing the Mayor to enter into an agreement with Clay County Senior Services for grant funding for the purpose of providing senior services.
- **Resolution 1287, MOU with Ray County Cyber Crimes Task Force**
A Resolution authorizing and directing the Mayor to enter into a Memorandum of Understanding with Ray County Cyber Crimes Task Force for the shared use of a police records management system.
- **Resolution 1288, Employee Assistance Program Services**
A Resolution authorizing and directing the Mayor to enter into an agreement with ComPsych for the purpose of providing Employee Assistance Program Services.
- **Resolution 1289, Change Order No. 1, Tyler Technologies**
A Resolution approving Change Order No. 1 in the amount of \$9,070 for the ERP Pro 10 Personnel and Financial Management Software migration.

Alderman Ulledahl moved to approve the consent agenda as amended. Alderman Atkins seconded the motion.

Alderman Russell asked if they would hold the Household Hazardous Waste event in the High School parking lot again.

Mayor Boley noted that it would not be held in Smithville again until 2025.

Cynthia explained that staff coordinates with the School District to host the event at the High School parking lot.

Alderman Russell also noticed that the location required access to restrooms, drinking water and several other requirements and wanted to bring it to everyone's attention.

Cynthia explained that the High School site meets those requirements. She added that for the household hazardous waste collection event, we have partnered with Mid-America Regional Council (MARC) for a number of years. MARC does multiple collections throughout the metro area on an annual basis. They work with a contractor who comes in and they set up the site. They segregate the area for different types of recycling and the hazardous materials are separated in the appropriate manner. The contractor knows what can and cannot be taken and they also have MARC staff on site to check every vehicle to ensure that the people are from the participating metropolitan communities, and they keep track of the numbers. Cynthia noted that in 2025 when we will be hosting again, we will need volunteers.

Alderman Russell questioned Resolution 1287. He noted that it establishes a political subdivision and since it is funded indirectly through the Department of Justice a Federal organization. He asked if it would be crossing a line with the Freedom of Information Act requests and the Sunshine Law requests. With this being a political subdivision and going through the Internet Crimes Against Children (ICAC) and directly funded through the Department of Justice.

Cynthia explained that the Freedom of Information Act pertains to the federal government and any local investigation would have to comply with the Sunshine Law. This program is administered and hosted through the Ray County Sheriff's Office so they would be in charge of complying with the Sunshine Law requests from the overall investigations. Cynthia noted that the City's attorneys have reviewed the agreement and agreed to all the language.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

5. Committee Reports

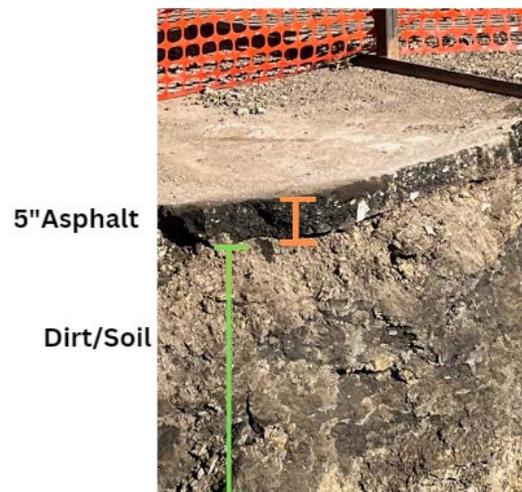
Alderman Hartman reported on the October 24, Economic Development Committee meeting. They now have a full committee. They invited David Slater, the Clay County Economic Development Executive Director; he gave a report on what is happening with economic development in Clay County and in the greater Kansas City area. He noted that it was a very beneficial update for the EDC members to hear. They also discussed the upcoming priorities for the community art program and the Board of Aldermen will receive updates on that in the future.

6. City Administrator's Report

Cynthia Wagner noted that the timeline for the Neighborhood Beautification Grant information did not get added to her report. Letters will be sent out to Homeowner's Associations (HOAs) the week of December 4. We do provide an option for those HOAs to submit their draft for us to review and provide any committee feedback and those will be due February 3. The final submission date will be March 8. The reviews the grants and staff anticipates bringing a Resolution forward to the Board of Aldermen on April 1.

Cynthia provided an update on the Quincy Boulevard project. The water mains and service connections have been fully installed and the stormwater work is close to being completed. The remaining work includes the installation of street improvements and sidewalks. The contractor's goal is to finish the overlay of Quincy Boulevard from Maple Street to Owens Street including sidewalks and repair for driveway approaches, contingent on favorable weather conditions. With winter approaching and cold weather setting in, the contractor will temporarily halt work on the section of Quincy from Hawthorne to Owens. Operations will resume next spring completing the reconstruction of Quincy driveway repairs and sidewalks.

This picture shows a cut of the street that reveals the underlying layers. It does show the reason behind the failure of Quincy Boulevard street surface. It is evident that the existing five inches of asphalt covering the underlying soil is insufficient to support traffic and contributing to the streets deteriorating condition. The upcoming street improvement from Hawthorne to Owens will provide the necessary reinforcement to the road to provide for its future. Cynthia noted that five inches is not a sufficient amount of asphalt.



Cynthia noted that on the 4th Street and 4th Terrace project, the contractor has finished the water, sanitary and stormwater improvements. Remaining work includes street improvements and driveway repairs.

Mayor Boley asked Chuck Soules, Development Director to provide the current specs on base and asphalt.

Chuck Soules, Department Director, noted that on Quincy Boulevard, 4th Street and 4th Terrace is a compacted subgrade, then six to nine inches of AB3 or fly ash. The AB3 can be packed to 98% proctor. Chuck explained that the packed AB3 turns very hard like concrete. Then eight inches of asphalt or seven of concrete.

Chuck noted that today on 4th Street we anticipated our contractor, Minke Excavation, to start doing the subgrade prep and then by the end of the week we would see curb machines going in and work on pavement would begin. That was pushed off because this morning we found a gas line underneath where the old pavement was, and we had a big gas leak. That is slowing the contractor down today and tomorrow. We still anticipate by the end of next week and probably be seeing curbs getting started up there. The processes is to get the subgrade done on 4th Street and they will then come in and start laying the curb while they're working on 4th Terrace. Once 4th Street is complete they will work on the subgrade and curb on 4th Terrace.

Chuck noted that all of the residents have been terrific, he said that even the trash men are helping the contractor haul the trash bins back up to the people's property. One lady moved this weekend, and the contractor went out and helped her move. The contractor is really working trying to get it done by Christmas.

Alderman Hartman asked if City staff are out there checking the project and watching the process.

Cynthia explained that we have two City Project Inspectors that monitor the projects.

Chuck noted that they monitor all of the projects going on in the City. At this time there are several projects they are monitoring: Fairview Crossing, McBee's Carwash, and several smaller projects but they are checking them all.

Cynthia reported that our Police Department discovered vandalism in the Courtyard Park restroom last weekend. Tomorrow staff will be meeting with MPR, the City's insurance provider who sometime do provide rewards for reports on these incidents. Staff is working to clean up and repair the restroom. She explained that



there may come a point where we have to step up some sort of different access to the restrooms.

Cynthia thanked Public Works and Parks and Recreation staff who today took down the spring/fall banners downtown and replaced them with the winter banners. Parks and Recreation staff has also put up the holiday decorations. They have also worked with the American Legion and put the flags out for Veteran's Day. The plan going forward is to put the flags out and take them down for each holiday.

Cynthia announced that Stephen Larson, Finance Director, has submitted his letter of resignation. He has accepted a position with the City of Greenwood Missouri as their City Administrator starting the first of December. His last day with the City is November 29. The position has been posted and we have begun recruiting for it. In the interim, Gina Pate will be filling that role until the position is filled. Cynthia said that we are very happy for Stephen and that this is a professional advancement for him. He has done a lot for the City to improve our financial reporting information and the documents that staff provides in that analysis.

ORDINANCES & RESOLUTIONS

7. Bill No. 3012-23, Establishment of the Fairview Crossing North CID – 2nd Reading

Alderman Ulledahl moved to approved Bill No. 3012-23, approving the petition for establishment of the Fairview Crossing Community Improvement District, establishing the district, and making findings and authorizing actions related to establishment of the district. 2nd reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Russell - Aye, Alderman Ulledahl – Aye,
Alderman Shipley - Aye, Alderman Wilson – Aye, Alderman Hartman - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3012-23 approved.

8. Bill No. 3013-23, Short-Term Rentals – 2nd Reading

Alderman Ulledahl moved to approved Bill No. 3013-23, enacting a new chapter 625 of the Code of Ordinances pertaining to short-term rentals. 2nd reading by title only. Alderman Wilson seconded the motion.

No discussion.

Upon roll call vote:

Alderman Ulledahl - Aye, Alderman Wilson- Aye, Alderman Russell – Aye,
Alderman Atkins - Aye, Alderman Hartman – Abstained, Alderman Shipley - Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. Mayor Boley declared Bill No. 3013-23 approved.

9. Bill No. 3014-23, Creation of a Fairview Crossing CID Financial Fund – 1st Reading

Alderman Ulledahl moved to approve Bill No. 3014-23, approving the creation of the Fairview Crossing CID Financial Fund to account for the receipt of and expenditures from that allocation separate from any other monies. 1st reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Hartman- Aye, Alderman Ulledahl - Aye, Alderman Atkins – Aye,
Alderman Wilson - Aye, Alderman Shipley – Aye, Alderman Russell - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3014-23 approved first reading.

10. Bill No. 3015-23, Amendment of Schedule III of the Traffic Code – Removed

OTHER MATTERS BEFORE THE BOARD

11. Public Comment

Johanna (Jo) Pruitt, 1009 NE 188th Street, spoke to the Board about her concerns regarding the no parking on 188th Street. She noted that she had contacted her Aldermen, and they were not informed on this matter. Ms. Pruitt said that the purpose for the change was not stated. She said that citizens should be made aware that this would be happening. She said it was wrong to have a policy with no purpose and it was wrong to put an item on the agenda without the Aldermen being aware of it. Ms. Pruitt said that people do matter and that the Board works for the people and not the other way around.

12. New Business from the Floor

Alderman Wilson asked that the no parking on 188th Street be on a future work session.

Cynthia noted that she and Chief Lockridge are scheduled to meet with the School District to discuss this and then it would be added to a work session for discussion.

13. Adjourn

Alderman Ulledahl moved to adjourn. Alderman Hartman seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned at 7:27 p.m.

Linda Drummond, City Clerk

Damien Boley, Mayor



FY2023 BUDGET - FINANCIAL UPDATE

10/31/2023

REVENUES BY FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
GENERAL FUND	5,542,691.24	5,466,340.00	6,569,499.78	5,143,748.00	120.18%
CAPITAL PROJECTS FUND	289,753.81	40,000.00	-	287,878.00	0.00%
CAPITAL IMPROVEMENT SALES TAX FUND	692,937.19	1,160,435.00	760,910.18	655,250.00	65.57%
DEBT SERVICE FUND	351,550.00	354,845.00	354,845.00	351,550.00	100.00%
TRANSPORTATION SALES TAX FUND	623,946.76	589,713.00	667,453.40	572,150.00	113.18%
COMBINED WATER/WASTEWATER SYSTEMS FUND	7,599,377.78	9,340,817.00	6,104,757.47	6,125,315.00	65.36%
SANITATION FUND	813,121.89	915,860.00	869,446.49	816,670.00	94.93%
SPECIAL ALLOCATION FUND	9,285,969.81	705,000.00	822,524.51	520,000.00	116.67%
PARK & STORMWATER SALES TAX FUND	701,959.69	672,435.00	760,303.19	666,250.00	113.07%
VEHICLE AND EQUIPMENT REPLACEMENT FUND	368,778.35	422,100.00	290,442.82	353,916.00	68.81%
COMMONS CID FUND	350,438.80	380,250.00	400,909.06	330,000.55	105.43%
DONATION FUND	3,305.00	10,500.00	21,576.43	-	205.49%
AMERICAN RESCUE PLAN ACT FUND	1,120,698.48	-	19,958.92	1,089,162.00	
	27,744,528.80	20,058,295.00	17,642,627.25	16,911,889.55	87.96%

EXPENDITURES BY FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
GENERAL FUND	5,853,698.64	6,465,310.00	6,045,137.00	5,731,489.00	93.50%
CAPITAL PROJECTS FUND	127,000.00	84,000.00	83,729.34	127,000.00	
CAPITAL IMPROVEMENT SALES TAX FUND	536,192.40	1,355,370.00	479,629.23	645,824.00	35.39%
DEBT SERVICE FUND	339,212.50	343,040.00	343,040.00	339,213.00	100.00%
TRANSPORTATION SALES TAX FUND	656,800.23	992,246.00	534,904.32	687,760.00	53.91%
COMBINED WATER/WASTEWATER SYSTEMS FUND	3,630,014.60	13,121,615.00	6,610,895.67	5,680,773.00	50.38%
SANITATION FUND	818,525.83	900,600.00	857,467.95	815,943.00	95.21%
SPECIAL ALLOCATION FUND	7,244,891.86	1,656,902.00	760,675.49	1,166,888.00	45.91%
PARK & STORMWATER SALES TAX FUND	329,898.48	647,750.00	134,092.76	358,012.00	20.70%
VEHICLE AND EQUIPMENT REPLACEMENT FUND	210,127.57	381,750.00	311,047.35	175,749.00	81.48%
COMMONS CID FUND	554,816.41	335,618.00	212,185.96	530,000.00	63.22%
DONATION FUND	-	20,000.00	15,972.30	-	
AMERICAN RESCUE PLAN ACT FUND	1,330,033.49	953,270.00	711,473.97	2,178,300.00	74.64%
	21,631,212.01	27,257,471.00	17,100,251.34	18,436,951.00	62.74%

GENERAL FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
PROPERTY TAXES	1,007,610.30	1,043,745.00	1,116,997.49	996,377.00	107.02%
SALES AND USE TAXES	2,122,572.19	2,068,284.00	2,362,749.39	1,938,750.00	114.24%
FRANCHISE TAXES	742,590.12	674,690.00	810,659.38	682,640.00	120.15%
OTHER TAXES	371,802.62	385,402.00	483,944.89	357,060.00	125.57%
LICENSES, FEES, AND PERMITS	402,259.69	408,964.00	339,668.24	426,145.00	83.06%
INTERGOVERNMENTAL REVENUES	48,263.29	53,210.00	64,908.20	41,685.00	121.98%
CHARGES FOR SERVICES	327,865.38	359,230.00	386,399.96	271,069.00	107.56%
FINES AND FORFEITS	123,682.24	117,775.00	118,896.39	111,500.00	100.95%
INTEREST	126,203.05	65,000.00	581,694.06	47,050.00	894.91%
DONATIONS	-	-	-	1,000.00	#DIV/0!
OTHER REVENUE	39,976.90	5,400.00	45,531.99	18,992.00	843.19%
DEBT ISSUED	1,807.91	3,300.00	5,099.35	6,000.00	
TRANSFERS IN	225,340.00	277,560.00	242,552.00	245,340.00	87.39%
	5,539,973.69	5,462,560.00	6,559,101.34	5,143,608.00	120.07%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
ADMINISTRATION	676,792.05	700,930.00	721,290.09	623,441.00	102.90%
STREET	1,086,191.52	1,607,960.00	1,147,298.08	1,400,863.00	71.35%
POLICE	2,304,749.38	2,227,070.00	2,327,039.58	2,012,573.00	104.49%
DEVELOPMENT	467,272.31	514,820.00	463,440.95	469,177.00	90.02%
FINANCE	443,700.30	466,260.00	455,047.74	405,584.00	97.60%
COURT	-	-	-	-	
PARKS & REC	786,066.42	859,000.00	854,348.74	738,781.00	99.46%
SENIOR CENTER	27,391.10	36,890.00	32,720.87	19,350.00	88.70%
ELECTED OFFICIALS	51,777.91	43,280.00	31,910.75	52,367.00	73.73%
ANIMAL SHELTER	9,757.65	9,100.00	12,040.20	9,353.00	132.31%
EMERGENCY	-	-	-	-	
	5,853,698.64	6,465,310.00	6,045,137.00	5,731,489.00	93.50%

ADMINISTRATION

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
SALARIES & WAGES	293,981.84	317,640.00	324,579.84	286,332.00	102.18%
PART-TIME WAGES	33,442.35	37,500.00	54,686.00	30,000.00	145.83%
OVERTIME WAGES	-	-	-	-	
FICA EXPENSE	24,516.20	27,170.00	28,129.23	23,884.00	103.53%
EMPLOYEE BENEFITS	19,898.78	23,080.00	35,752.91	16,132.00	154.91%
WORKER'S COMPENSATION	564.31	760.00	636.57	558.00	83.76%
RETIREMENT EXPENSE	25,680.89	33,390.00	30,825.48	23,544.00	92.32%
UNEMPLOYMENT BENEFITS	3,728.56	-	-	3,729.00	
Personnel	401,812.93	439,540.00	474,610.03	384,179.00	107.98%
REPAIRS & MAINTENANCE - BLDG	6,680.97	9,170.00	18,802.68	3,060.00	205.05%
REPAIRS & MAINTENANCE - EQUIP	6,693.10	8,840.00	9,243.62	7,560.00	104.57%
REPAIRS & MAINT - VEHICLES	-	-	-	-	
REPAIRS & MAINTENANCE - SFTWRE	18,115.03	19,400.00	22,488.56	13,941.00	115.92%
ELECTRICITY	1,305.28	2,050.00	1,222.06	2,040.00	59.61%
TELEPHONE/INTERNET	2,824.71	2,770.00	3,098.33	2,800.00	111.85%
MOBILE COMMUNICATIONS	2,410.07	2,490.00	2,476.70	2,000.00	99.47%
CAPITAL EXPENDITURES - EQUIP	-	19,000.00	22,394.40	-	117.87%
CAPITAL EXPENDITURES - SOFTWRE	-	60,000.00	12,965.00	-	21.61%
TOOLS & SUPPLIES	602.86	430.00	1,997.08	603.00	464.44%
Operation and Maintenance	38,632.02	124,150.00	94,688.43	32,004.00	76.27%
FUEL	-	-	-	-	
Contractual Services	-	-	-	-	
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Insurance	#N/A	#N/A	#N/A	#N/A	#N/A
INSURANCE EXPENSE	5,343.67	6,650.00	15,921.26	5,840.00	239.42%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
TRAINING & TRAVEL EXPENSE	13,145.37	11,410.00	13,590.71	7,560.00	119.11%
OFFICE SUPPLIES	8,201.09	7,170.00	7,869.36	5,361.00	109.75%
Office and Administrative	#N/A	#N/A	#N/A	#N/A	#N/A
EMPLOYEE WELLNESS	-	-	112.97	-	11297.00%
Capital Improvement Projects	-	-	112.97	-	11297.00%
Transfers Out					
TOTAL GENERAL FUND	#N/A	#N/A	#N/A	#N/A	#VALUE!

PUBLIC WORKS (STREET)

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
SALARIES & WAGES	429,174.71	497,450.00	504,244.00	424,400.00	101.37%
PART-TIME WAGES	20,971.42	22,360.00	19,730.30	20,550.00	88.24%
OVERTIME WAGES	8,795.94	8,000.00	4,641.25	12,000.00	58.02%
FICA EXPENSE	32,153.05	40,380.00	37,157.62	31,942.00	92.02%
EMPLOYEE BENEFITS	67,071.29	88,190.00	93,892.70	57,936.00	106.47%
WORKER'S COMPENSATION	32,136.78	42,610.00	35,689.55	31,777.00	83.76%
RETIREMENT EXPENSE	37,250.46	47,520.00	43,814.28	36,064.00	92.20%
UNIFORM EXPENSE	1,956.61	3,000.00	3,712.47	3,000.00	123.75%
Personnel	629,510.26	749,510.00	742,882.17	617,669.00	99.12%
REPAIRS & MAINTENANCE - BLDG	38.66	1,000.00	4,186.00	780.00	418.60%
REPAIRS & MAINTENANCE - EQUIP	1,620.45	1,490.00	542.70	1,333.00	36.42%
REPAIRS & MAINT - VEHICLES	2,626.95	1,500.00	1,790.25	2,219.00	119.35%
REPAIRS & MAINTENANCE - SFWRE	103,135.53	9,940.00	7,996.30	111,570.00	80.45%
ELECTRICITY	85,999.58	94,300.00	98,194.63	94,290.00	104.13%
PROPANE	5,058.39	10,000.00	6,539.30	7,950.00	65.39%
TELEPHONE/INTERNET	5,838.69	4,630.00	5,145.03	6,450.00	111.12%
MOBILE COMMUNICATIONS	4,848.98	5,200.00	6,857.10	2,930.00	131.87%
CAPITAL EXPENDITURES - EQUIP	2,076.77	-	160.93	5,000.00	16093.00%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	-
TOOLS & SUPPLIES	748.42	1,500.00	1,906.70	1,500.00	127.11%
FUEL	-	-	101.91	2,202.00	10191.00%
Operation and Maintenance	211,992.42	129,560.00	133,420.85	236,224.00	102.98%
PROFESSIONAL SERVICES	161,454.97	237,070.00	49,284.14	365,480.00	20.79%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Contractual Services	#N/A	#N/A	#N/A	#N/A	#N/A
DEDUCTIBLES	-	1,000.00	-	1,000.00	0.00%
Insurance	-	1,000.00	-	1,000.00	0.00%
INSURANCE EXPENSE	13,806.82	19,370.00	20,634.24	19,170.00	106.53%
TRAINING & TRAVEL EXPENSE	4,287.44	3,000.00	8,621.72	3,000.00	287.39%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Office and Administrative	#N/A	#N/A	#N/A	#N/A	#N/A
MEMBERSHIPS & SUBSCRIPTIONS	1,354.52	950.00	132.00	820.00	13.89%
Capital Improvement Projects	1,354.52	950.00	132.00	820.00	13.89%
CAPITAL IMPROVEMENT PROJECTS	42,183.00	430,000.00	155,243.83	-	36.10%
Other Expenses	42,183.00	430,000.00	155,243.83	-	36.10%
MISCELLANEOUS EXPENSE	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL GENERAL FUND	#N/A	#N/A	#N/A	#N/A	#N/A

POLICE DEPARTMENT

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
SALARIES & WAGES	1,085,225.89	1,189,510.00	1,263,709.87	1,039,510.00	106.24%
PART-TIME WAGES	16,026.31	19,900.00	15,253.16	19,300.00	76.65%
OVERTIME WAGES	100,484.98	67,600.00	69,295.58	95,000.00	102.51%
FICA EXPENSE	87,449.84	92,520.00	97,723.29	84,267.00	105.62%
EMPLOYEE BENEFITS	151,300.84	174,780.00	212,174.98	123,325.00	121.40%
WORKER'S COMPENSATION	49,832.93	62,840.00	52,633.92	49,275.00	83.76%
RETIREMENT EXPENSE	94,651.97	155,890.00	132,613.55	88,741.00	85.07%
UNIFORM EXPENSE	25,246.73	24,970.00	19,048.17	23,020.00	76.28%
Personnel	1,610,219.49	1,788,010.00	1,862,452.52	1,522,438.00	104.16%
REPAIRS & MAINT - BLDG	13,959.99	9,910.00	11,998.30	11,167.00	121.07%
REPAIRS & MAINTENANCE - EQUIP	10,139.37	9,110.00	11,608.56	6,620.00	127.43%
REPAIRS & MAINT - VEHICLES	46,768.94	23,960.00	37,352.33	23,137.00	155.89%
REPAIRS & MAINT - SOFTWARE	28,493.70	41,860.00	39,331.80	33,250.00	93.96%
ELECTRICITY	7,190.88	7,160.00	7,672.80	7,130.00	107.16%
TELEPHONE/INTERNET	5,636.02	7,730.00	4,380.09	8,440.00	56.66%
MOBILE COMMUNICATIONS	7,292.03	9,390.00	11,924.18	9,390.00	126.99%
CAPITAL EXPENDITURES - EQUIP	90,751.88	26,700.00	32,524.49	74,600.00	121.81%
CAPITAL EXPENDITURES - VEHICLE	415.38	-	1,200.00	-	120000.00%
CAPITAL EXPENDITURES - SFTWARE	20,200.87	2,500.00	1,519.20	20,201.00	60.77%
TOOLS & SUPPLIES	16,096.56	19,470.00	13,995.15	16,970.00	71.88%
FUEL	48,347.33	48,750.00	43,229.81	40,000.00	88.68%
ANIMAL CONTROL	-	500.00	45.12	500.00	9.02%
Operation and Maintenance	295,292.95	207,040.00	216,781.83	251,405.00	104.71%
PROFESSIONAL SERVICES	74,066.54	36,760.00	40,971.86	59,509.00	111.46%
LEGAL FEES	-	-	2,200.00	-	220000.00%
DISPATCHING	71,104.49	72,560.00	71,104.49	72,560.00	97.99%
CONFINEMENT	3,425.21	6,000.00	3,643.53	6,000.00	60.73%
Contractual Services	148,596.24	115,320.00	117,919.88	138,069.00	102.25%
COURT APPOINTED FEES	-	-	7,164.59	-	716459.00%
Insurance	-	-	7,164.59	-	716459.00%
INSURANCE DEDUCTIBLES	-	1,000.00	-	1,000.00	0.00%
INSURANCE EXPENSE	51,193.79	56,120.00	54,031.64	53,300.00	96.28%
TRAINING & TRAVEL EXPENSE	33,971.78	28,810.00	31,640.26	27,000.00	109.82%
ACADEMY TRAINING	5,239.18	10,000.00	10,478.36	-	104.78%
Office and Administrative	90,404.75	95,930.00	96,150.26	81,300.00	100.23%
ADVERTISING	335.90	250.00	-	250.00	0.00%
Capital Improvement Projects	335.90	250.00	-	250.00	0.00%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
MEMBERSHIPS & SUBSCRIPTIONS	20,912.65	17,190.00	20,771.28	15,630.00	
Other Expenses	#N/A	#N/A	#N/A	#N/A	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	#N/A	#N/A	#N/A	#N/A	

DEVELOPMENT

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
SALARIES & WAGES	293,553.34	311,210.00	295,593.62	289,093.00	94.98%
OVERTIME WAGES	432.03	750.00	1,185.85	500.00	158.11%
FICA EXPENSE	21,349.44	23,870.00	21,291.58	21,012.00	89.20%
EMPLOYEE BENEFITS	31,549.52	36,050.00	42,679.06	27,375.00	118.39%
WORKER'S COMPENSATION	10,171.88	12,880.00	10,788.11	10,058.00	83.76%
RETIREMENT EXPENSE	25,870.89	29,330.00	25,201.13	23,820.00	85.92%
UNIFORM EXPENSE	764.20	1,800.00	245.47	1,800.00	13.64%
Personnel	383,691.30	415,890.00	396,984.82	373,658.00	95.45%
REPAIRS & MAINTENANCE - BLDG	1,449.52	1,320.00	1,884.60	1,230.00	142.77%
REPAIRS & MAINTENANCE - EQUIP	890.01	1,630.00	1,264.83	1,240.00	77.60%
REPAIRS & MAINT - VEHICLES	2,866.09	1,640.00	86.13	1,390.00	5.25%
REPAIRS & MAINT - SFTWRE/MAPS	25,097.94	23,560.00	25,431.83	24,229.00	107.94%
ELECTRICITY	1,083.19	1,410.00	1,170.10	1,400.00	82.99%
TELEPHONE/INTERNET	1,708.71	1,950.00	1,448.22	2,030.00	74.27%
MOBILE COMMUNICATIONS	1,867.06	2,200.00	2,097.24	2,200.00	95.33%
CAPITAL EXPENDITURES - EQUIP	3,166.99	1,600.00	2,055.98	6,000.00	128.50%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - HRDWARE	-	-	-	-	
TOOLS & SUPPLIES	184.32	1,020.00	164.58	1,020.00	16.14%
FUEL	4,094.86	6,570.00	2,471.93	5,500.00	37.62%
Operation and Maintenance	42,408.69	42,900.00	38,075.44	46,239.00	88.75%
PROFESSIONAL SERVICES	27,640.88	36,190.00	15,506.32	30,610.00	42.85%
Contractual Services	27,640.88	36,190.00	15,506.32	30,610.00	42.85%
INSURANCE EXPENSE	6,537.74	7,210.00	6,456.46	6,660.00	89.55%
Insurance	6,537.74	7,210.00	6,456.46	6,660.00	89.55%
TRAINING & TRAVEL EXPENSE	2,612.28	3,000.00	1,832.77	3,000.00	61.09%
OFFICE SUPPLIES EXPENSE	1,046.45	1,000.00	883.49	950.00	88.35%
POSTAGE	1,140.27	1,800.00	889.54	1,400.00	49.42%
ADVERTISING	2,154.70	5,400.00	2,572.11	5,300.00	47.63%
MEMBERSHIPS & SUBSCRIPTIONS	40.00	1,430.00	240.00	1,360.00	16.78%
Office and Administrative	6,993.70	12,630.00	6,417.91	12,010.00	50.81%
Capital Improvement Projects	-	-	-	-	
MISCELLANEOUS EXPENSE	-	-	-	-	
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	467,272.31	514,820.00	463,440.95	469,177.00	90.02%

FINANCE DEPARTMENT

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
MISCELLANEOUS EXPENSE	-	-	-	-	
SALARIES & WAGES	230,587.77	247,930.00	234,157.61	225,029.00	94.45%
PART-TIME WAGES	-	-	-	-	
OVERTIME WAGES	94.94	750.00	677.34	500.00	90.31%
FICA EXPENSE	16,960.54	19,030.00	17,618.05	16,508.00	92.58%
EMPLOYEE BENEFITS	40,531.98	50,450.00	31,193.65	36,723.00	61.83%
WORKER'S COMPENSATION	414.64	520.00	435.54	410.00	83.76%
Personnel	288,589.87	318,680.00	284,082.19	279,170.00	89.14%
RETIREMENT EXPENSE	19,653.90	23,380.00	19,867.75	17,440.00	84.98%
REPAIRS & MAINTENANCE - BLDG	915.24	880.00	878.40	820.00	99.82%
REPAIRS & MAINTENANCE - EQUIP	1,727.73	740.00	820.33	1,045.00	110.86%
REPAIRS & MAINTENANCE - SFTWRE	22,087.72	22,160.00	21,175.11	18,384.00	95.56%
ELECTRICITY	787.79	1,030.00	850.98	1,020.00	82.62%
TELEPHONE/INTERNET	1,132.32	1,380.00	1,013.02	1,480.00	73.41%
MOBILE COMMUNICATIONS	445.99	490.00	485.45	490.00	99.07%
CAPITAL EXPENDITURES - EQUIP	-	-	-	-	
Operation and Maintenance	46,750.69	50,060.00	45,091.04	40,679.00	90.07%
TOOLS & SUPPLIES	302.71	1,340.00	1,748.81	1,160.00	130.51%
Contractual Services	302.71	1,340.00	1,748.81	1,160.00	130.51%
PROFESSIONAL SERVICES	41,242.56	37,850.00	44,381.57	38,010.00	117.26%
Insurance	41,242.56	37,850.00	44,381.57	38,010.00	117.26%
INSURANCE EXPENSE	3,428.00	3,690.00	3,192.42	3,024.00	86.52%
TRAINING & TRAVEL EXPENSE	769.10	1,200.00	1,821.29	1,200.00	151.77%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
ADVERTISING	-	260.00	-	260.00	0.00%
BANK CHARGES	61,033.01	52,010.00	71,882.21	40,880.00	138.21%
Office and Administrative	#N/A	#N/A	#N/A	#N/A	#N/A
Capital Improvement Projects	-	-	-	-	
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	#N/A	#N/A	#N/A	#N/A	#N/A

PARKS & RECREATION

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
SALARIES & WAGES	263,511.32	321,350.00	316,330.85	258,429.00	98.44%
PART-TIME WAGES	17,576.48	21,840.00	20,061.76	21,840.00	91.86%
PART-TIME RECREATION WAGES	4,647.46	4,100.00	962.13	9,430.00	23.47%
OVERTIME WAGES	3,625.49	2,000.00	5,458.18	2,000.00	272.91%
FICA EXPENSE	21,503.89	26,730.00	26,038.13	20,071.00	97.41%
EMPLOYEE BENEFITS	30,541.75	56,220.00	34,960.75	30,343.00	62.19%
WORKER'S COMPENSATION	11,738.41	15,730.00	13,175.23	11,607.00	83.76%
RETIREMENT EXPENSE	18,556.94	30,400.00	25,517.97	17,272.00	83.94%
UNIFORM EXPENSE	2,428.34	3,250.00	3,740.30	3,250.00	115.09%
Personnel	374,130.08	481,620.00	446,245.30	374,242.00	92.66%
REPAIRS & MAINTENANCE - BLDG	2,568.07	1,000.00	1,438.43	1,000.00	143.84%
REPAIRS & MAINTENANCE - EQUIP	34,033.23	11,500.00	15,369.98	8,500.00	133.65%
REPAIRS & MAINT - VEHICLES	295.81	750.00	503.31	750.00	67.11%
REPAIRS & MAINT - INFRASTRUCTR	7,694.71	21,000.00	28,018.97	18,000.00	133.42%
REPAIRS & MAINT - PARKS	13,920.35	19,000.00	26,235.28	6,639.00	138.08%
REPAIRS & MAINT - SOFTWARE	14,468.59	15,420.00	7,395.77	6,953.00	47.96%
REPAIRS & MAINT - SMITH'S FORK	109,752.67	10,000.00	20,336.90	94,385.00	203.37%
ELECTRICITY	28,060.96	32,400.00	29,247.31	25,500.00	90.27%
PROPANE	5,387.10	9,000.00	5,868.50	7,160.00	65.21%
TELEPHONE/INTERNET	6,392.63	7,250.00	6,263.21	8,050.00	86.39%
MOBILE COMMUNICATIONS	2,989.98	3,260.00	2,577.83	3,120.00	79.07%
CAPITAL EXPENDITURES - EQUIP	-	-	49,939.40	-	4993940.00%
CAPITAL EXPENDITURES - VEHICLE	-	47,850.00	-	-	0.00%
CAPITAL EXPENDITURES - HRDWARE	-	-	-	-	-
CAPITAL EXPENDITURES - BLDG	-	-	-	-	-
TOOLS & SUPPLIES	8,017.12	6,000.00	5,906.53	5,590.00	98.44%
FUEL	16,849.31	12,380.00	11,451.45	8,250.00	92.50%
recreation	-	-	-	-	-
YOUTH REC LEAGUE UNIFORMS	19,920.45	20,010.00	23,474.22	16,880.00	117.31%
YOUTH REC LEAGUE UMPIRES	18,003.93	12,320.00	19,984.95	14,473.00	162.22%
ADULT REC LEAGUE UNIFORMS	-	1,000.00	693.71	-	69.37%
ADULT REC LEAGUE OFFICIALS	-	1,000.00	-	1,000.00	0.00%
REC LEAGUE BACKGROUND CHECKS	400.42	720.00	-	720.00	0.00%
REC LEAGUE SUPPLIES/AWARDS	15,035.30	27,010.00	25,280.84	27,010.00	93.60%
REC LEAGUE ADVERTISING	1,195.37	1,000.00	1,061.34	1,000.00	106.13%
Operation and Maintenance	304,986.00	259,870.00	281,047.93	254,980.00	108.15%
BIKE RACE	1,488.67	11,550.00	7,075.64	5,000.00	61.26%
PROFESSIONAL SERVICES	14,672.45	5,310.00	12,934.63	10,051.00	243.59%
MOWING SERVICES	-	-	-	-	-
RENTAL SERVICES	-	-	-	-	-
LEASE PAYMENTS	38,701.20	40,640.00	40,636.26	38,710.00	99.99%
Contractual Services	54,862.32	57,500.00	60,646.53	53,761.00	105.47%
CAMP HOST SERVICES	14,700.00	14,700.00	17,500.00	17,500.00	119.05%
Insurance	14,700.00	14,700.00	17,500.00	17,500.00	119.05%
FIREWORKS DISPLAY	16,000.00	16,000.00	16,000.00	12,000.00	100.00%
MOVIE NIGHTS	2,062.07	2,400.00	56.75	2,400.00	2.36%
INSURANCE EXPENSE	12,701.27	15,500.00	16,738.80	15,240.00	107.99%
TRAINING & TRAVEL EXPENSE	3,639.83	7,890.00	9,652.13	6,640.00	122.33%
OFFICE SUPPLIES	534.52	750.00	2,775.34	500.00	370.05%
ADVERTISING	2,125.33	1,000.00	2,554.46	848.00	255.45%
Office and Administrative	37,063.02	43,540.00	47,777.48	37,628.00	109.73%
OUTSIDE SPONSORSHIPS	-	1,000.00	-	-	0.00%
Capital Improvement Projects	-	1,000.00	-	-	0.00%
Debt - Principal	-	-	-	-	-
Debt - Interest	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL GENERAL FUND	785,741.42	858,230.00	853,217.24	738,111.00	-

SENIOR CENTER

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
Personnel	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	10,663.97	8,180.00	5,007.04	2,890.00	61.21%
ELECTRICITY	2,206.69	1,740.00	2,111.32	1,500.00	121.34%
NATURAL GAS	1,134.35	1,560.00	1,271.60	1,440.00	81.51%
TELEPHONE/INTERNET	1,641.89	1,970.00	1,891.59	2,400.00	96.02%
TOOLS & SUPPLIES	99.85	2,750.00	545.67	500.00	19.84%
Operation and Maintenance	15,746.75	16,200.00	10,827.22	8,730.00	66.83%
PROFESSIONAL SERVICES	7,855.25	16,900.00	20,425.75	7,500.00	120.86%
Contractual Services	7,855.25	16,900.00	20,425.75	7,500.00	120.86%
INSURANCE	3,789.10	3,790.00	1,467.90	3,120.00	38.73%
Insurance	3,789.10	3,790.00	1,467.90	3,120.00	38.73%
Office and Administrative	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
Capital Improvement Projects	-	-	-	-	
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	27,391.10	36,890.00	32,720.87	19,350.00	88.70%

ELECTED OFFICIALS

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
PART-TIME WAGES	14,550.00	15,150.00	14,550.00	13,894.00	96.04%
FICA EXPENSE	1,113.44	1,160.00	1,113.44	1,063.00	95.99%
WORKER'S COMPENSATION	30.34	40.00	33.50	30.00	83.75%
Personnel	15,693.78	16,350.00	15,696.94	14,987.00	96.01%
WORKER'S COMPENSATION	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	1,163.55	1,320.00	1,171.20	960.00	88.73%
REPAIRS & MAINT - SOFTWARE	1,067.08	2,140.00	1,506.96	1,130.00	70.42%
ELECTRICITY	1,378.63	1,160.00	1,489.24	1,150.00	128.38%
TELEPHONE/INTERNET	1,383.91	1,590.00	698.28	960.00	43.92%
MOBILE COMMUNICATIONS	-	-	-	-	
TOOLS & SUPPLIES	7.50	220.00	45.00	220.00	20.45%
Operation and Maintenance	5,000.67	6,430.00	4,910.68	4,420.00	76.37%
COMMUNITY RELATIONS ALLOWANCE	-	-	-	-	
Contractual Services	-	-	-	-	
PROFESSIONAL SERVICES	14,266.46	5,160.00	321.99	20,710.00	6.24%
Insurance	14,266.46	5,160.00	321.99	20,710.00	6.24%
INSURANCE EXPENSE	1,363.42	1,660.00	1,571.77	1,660.00	94.68%
TRAINING & TRAVEL EXPENSE	1,905.72	2,750.00	3,767.66	2,880.00	137.01%
OFFICE SUPPLIES	563.61	1,000.00	497.32	1,000.00	49.73%
ADVERTISING	12,199.25	8,350.00	3,959.39	4,000.00	47.42%
MEMBERSHIPS & SUBSCRIPTIONS	785.00	1,580.00	1,185.00	2,710.00	75.00%
Office and Administrative	16,817.00	15,340.00	10,981.14	12,250.00	71.59%
Capital Improvement Projects	-	-	-	-	
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	51,777.91	43,280.00	31,910.75	52,367.00	73.73%

ANIMAL SHELTER

10/31/2023

GENERAL FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
<hr/>					
Personnel	-	-	-	-	
REPAIRS & MAINT - BLDG	853.46	600.00	2,561.85	853.00	426.98%
TOOLS & SUPPLIES	1,584.57	1,500.00	2,470.26	1,500.00	164.68%
Operation and Maintenance	2,438.03	2,100.00	5,032.11	2,353.00	239.62%
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PROFESSIONAL SERVICES	7,141.62	6,000.00	7,008.09	6,000.00	116.80%
Contractual Services	7,141.62	6,000.00	7,008.09	6,000.00	116.80%
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Insurance	-	-	-	-	
<hr/>					
ADVERTISING	-	-	-	-	
Office and Administrative	-	-	-	-	
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TRAINING & TRAVEL	178.00	1,000.00	-	1,000.00	0.00%
Capital Improvement Projects	178.00	1,000.00	-	1,000.00	0.00%
<hr/>					
Other Expenses	-	-	-	-	
<hr/>					
Debt - Principal	-	-	-	-	
<hr/>					
Debt - Interest	-	-	-	-	
<hr/>					
Transfers Out	-	-	-	-	
<hr/>					
TOTAL GENERAL FUND	9,757.65	9,100.00	12,040.20	9,353.00	132.31%



SPECIAL ALLOCATION FUND (MARKETPLACE TIF)

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
PROPERTY TAXES	189,504.87	195,000.00	209,948.14	20,000.00	107.67%
SALES AND USE TAXES	9,096,464.94	510,000.00	612,576.37	500,000.00	120.11%
	9,285,969.81	705,000.00	822,524.51	520,000.00	116.67%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
ADMINISTRATION	7,244,891.86	1,656,902.00	760,675.49	1,166,888.00	45.91%
	7,244,891.86	1,656,902.00	760,675.49	1,166,888.00	45.91%



CAPITAL PROJECTS FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
INTERGOVERNMENTAL REVENUES	-	-	-	-
DEBT ISSUED	-	-	-	-
TRANSFERS IN	112,274.47	-	-	112,274.00
PARK IMPROVEMENT REVENUE	77,479.34	40,000.00	-	75,604.00
	112,274.47	-	-	112,274.00

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
STREET	127,000.00	-	-	127,000.00
	127,000.00	-	-	127,000.00



TRANSPORTATION SALES TAX FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
SALES TAXES	608,120.52	589,713.00	661,373.40	572,150.00	112.15%
STREET & CURB CUT FEES	-	-	6,080.00	-	
MISCELLANEOUS REVENUE	15,826.24	-	-	-	
PROCEEDS FROM DEBT ISSUED	-	-	-	-	
TRANSFERS IN	-	-	-	-	
	623,946.76	589,713.00	667,453.40	572,150.00	113.18%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
STREET	656,800.23	992,246.00	534,904.32	687,760.00	53.91%
	656,800.23	992,246.00	534,904.32	687,760.00	53.91%

TRANSPORTATION SALES TAX FUND

10/31/2023

TRANSPORTATION SALES TAX FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
<hr/>					
Personnel	-	-	-	-	
TRANSFERS OUT	20,000.00	35,000.00	35,000.00	155,000.00	100.00%
REPAIRS & MAINTENANCE - BLDG	1,753.72	1,000.00	244.57	1,000.00	24.46%
REPAIRS & MAINTENANCE - EQUIP	15,897.09	15,000.00	20,587.46	11,423.00	137.25%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
CAPITAL EXPENDITURES - EQUIP	18,500.00	6,960.00	11,692.00	21,960.00	167.99%
SUPPLIES - STREET SIGNS	-	-	49.80	-	4980.00%
Operation and Maintenance	#N/A	#N/A	#N/A	#N/A	#N/A
FUEL	18,948.76	17,820.00	24,515.58	12,380.00	
Contractual Services	18,948.76	17,820.00	24,515.58	12,380.00	
PROFESSIONAL SERVICES	3,721.47	105,000.00	65,000.00	3,721.00	61.90%
Insurance	3,721.47	105,000.00	65,000.00	3,721.00	61.90%
DEBT PRINCIPAL PAYMENTS	38,969.28	35,010.00	41,969.28	32,010.00	119.88%
Office and Administrative	38,969.28	35,010.00	41,969.28	32,010.00	119.88%
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Capital Improvement Projects	-	-	-	-	
<hr/>					
Other Expenses	-	-	-	-	
FUEL	18,948.76	17,820.00	24,515.58	12,380.00	137.57%
Debt - Principal	18,948.76	17,820.00	24,515.58	12,380.00	137.57%
INSURANCE EXPENSE	-	-	-	-	
Debt - Interest	-	-	-	-	
<hr/>					
Transfers Out	-	-	-	-	
<hr/>					
TRANSPORTATION SALES TAX FUND	#N/A	#N/A	#N/A	#N/A	#N/A



CAPITAL IMPROVEMENT SALES TAX FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
SALES TAXES	692,937.19	672,435.00	760,910.18	655,250.00	113.16%
TRANSFERS IN	-	-	-	-	
	692,937.19	672,435.00	760,910.18	655,250.00	113.16%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
STREET	536,192.40	1,355,370.00	479,629.23	645,824.00	35.39%
	536,192.40	1,355,370.00	479,629.23	645,824.00	35.39%

CAPITAL IMPROVEMENT SALES TAX FUND

10/31/2023

CAPITAL IMPROVE SALES TAX FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
Office and Administrative	-	-	-	-	
TRANSFERS OUT	-	-	-	-	
Capital Improvement Projects	-	-	-	-	
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
PROFESSIONAL SERVICES	72,367.93	109,000.00	124,784.23	182,000.00	114.48%
Transfers Out	72,367.93	109,000.00	124,784.23	182,000.00	114.48%
TOTAL CAPITAL IMPROVE SALES TAX FUND	72,367.93	109,000.00	124,784.23	182,000.00	



DEBT SERVICE FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
PROPERTY TAXES	-	-	-	-	
TRANSFERS IN	351,550.00	354,845.00	354,845.00	351,550.00	100.00%
	351,550.00	354,845.00	354,845.00	351,550.00	100.00%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
STREET	339,212.50	343,040.00	343,040.00	339,213.00	100.00%
	339,212.50	343,040.00	343,040.00	339,213.00	100.00%

DEBT SERVICE FUND

10/31/2023

DEBT SERVICE FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
Capital Improvement Projects	-	-	-	-	
Other Expenses	-	-	-	-	
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Debt - Principal	#N/A	#N/A	#N/A	#N/A	#N/A
LEASE PAYMENTS	145,000.00	155,000.00	155,000.00	145,000.00	100.00%
Debt - Interest	145,000.00	155,000.00	155,000.00	145,000.00	100.00%
Transfers Out	-	-	-	-	
TOTAL DEBT SERVICE FUND	#N/A	#N/A	#N/A	#N/A	



WATER & WASTEWATER SYSTEMS FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
LICENSES, FEES, AND PERMITS	-	-	-	-	
CHARGES FOR SERVICES	5,857,400.49	5,070,817.00	5,673,095.34	5,701,091.00	111.88%
IMPACT FEES	283,906.00	330,000.00	243,750.00	375,000.00	73.86%
OTHER REVENUE	84,494.81	-	147,304.31	14,110.00	
DEBT ISSUED	1,373,576.48	3,940,000.00	39,607.82	35,114.00	1.01%
TRANSFERS IN	-	-	-	-	
	7,599,377.78	9,340,817.00	6,103,757.47	6,125,315.00	65.35%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
UTILITIES	3,630,014.60	13,121,615.00	6,610,895.67	5,680,773.00	50.38%
	3,630,014.60	13,121,615.00	6,610,895.67	5,680,773.00	50.38%

CWWS FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
SALARIES & WAGES	777,255.74	912,150.00	913,791.14	759,554.00	100.18%
OVERTIME WAGES	28,068.48	20,000.00	42,436.40	24,777.00	212.18%
FICA EXPENSE	59,721.82	71,310.00	70,213.50	60,830.00	98.46%
EMPLOYEE BENEFITS	94,132.53	123,760.00	127,731.08	84,145.00	103.21%
WORKER'S COMPENSATION	35,672.44	47,920.00	40,137.15	35,273.00	83.76%
RETIREMENT EXPENSE	68,589.85	87,630.00	88,174.80	60,448.00	100.62%
UNIFORM EXPENSE	6,201.53	9,000.00	7,460.30	8,400.00	82.89%
Personnel	1,069,642.39	1,271,770.00	1,289,944.37	1,033,427.00	101.43%
REPAIRS & MAINTENANCE - EQUIP	5,040.58	6,990.00	17,219.15	6,990.00	246.34%
REPAIRS & MAINT - VEHICLES	2,968.05	3,000.00	3,479.74	3,000.00	115.99%
REPAIRS & MAINT - WATER LINES	47,485.59	88,500.00	91,909.96	104,740.00	103.85%
REPAIRS & MAINT - SEWER LINES	38,355.80	300,000.00	304,571.06	150,000.00	101.52%
REPAIRS & MAINT - WATER PLANT	28,414.75	294,000.00	70,797.23	95,000.00	24.08%
REPAIRS & MAINT - WW PLANT	64,975.00	180,000.00	255,559.45	670,000.00	141.98%
REPAIRS & MAINT - SOFTWARE	13,409.27	25,730.00	17,247.24	18,830.00	67.03%
REPAIRS & MAINT - WATER TOWERS	110,294.84	126,270.00	140,901.46	123,350.00	111.59%
ELECTRICITY	242,199.15	243,490.00	257,046.95	230,000.00	105.57%
PROPANE	5,814.00	15,000.00	6,400.90	15,900.00	42.67%
TELEPHONE/INTERNET	15,161.57	12,250.00	17,010.48	15,520.00	138.86%
MOBILE COMMUNICATIONS	10,041.33	10,850.00	12,347.71	9,630.00	113.80%
CAPITAL EXPENDITURES - EQUIP	299.55	66,500.00	85,528.89	24,000.00	128.61%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	-
CAPITAL EXPENDITURES - SOFTWARE	-	1,500.00	5,695.00	100,000.00	379.67%
CAPITAL EXPENDITURES - HRDWRE	-	-	-	-	-
CAPITAL EXPENDITURES - TOWERS	-	-	-	-	-
CAPITAL EXPENDITURES - BLDG	-	-	-	9,840.00	-
CAPITAL EXPENDITURES - WATER P	-	-	-	-	-
CAPITAL EXPENDITURES - WW PLAN	-	-	-	-	-
CAPITAL EXPENDITURES - LINES	-	-	-	-	-
TOOLS & SUPPLIES	26,644.02	25,000.00	40,495.68	25,000.00	161.98%
SUPPLIES - CONNECTIONS	61,119.45	90,000.00	96,471.95	75,000.00	107.19%
SUPPLIES - LAB	20,728.64	30,000.00	37,002.18	27,500.00	123.34%
SUPPLIES - WATER CHEMICALS	157,562.11	150,000.00	170,879.52	130,000.00	113.92%
SUPPLIES - WW CHEMICALS	10,264.38	15,000.00	17,001.89	13,500.00	113.35%
FUEL	19,503.91	18,600.00	15,258.27	18,500.00	82.03%
Operation and Maintenance	880,281.99	1,702,680.00	1,662,824.71	1,866,300.00	97.66%
PROFESSIONAL SERVICES	124,722.49	1,060,330.00	646,096.93	726,190.00	60.93%
EASEMENT ACQUISITION	-	75,000.00	50,290.00	-	67.05%
DEBT PRINCIPAL PAYMENTS	15,853.81	355,000.00	355,314.83	363,946.00	100.09%
Contractual Services	140,576.30	1,490,330.00	1,051,701.76	1,090,136.00	70.57%
WASTEWATER TREATMENT SERVICE	127,167.30	136,850.00	134,807.40	128,620.00	98.51%
Insurance	127,167.30	136,850.00	134,807.40	128,620.00	98.51%
INSURANCE EXPENSE	79,220.49	71,720.00	90,926.96	79,220.00	126.78%
OTHER LEASE EXPENSE	-	17,147.00	25,273.98	-	147.40%
TRAINING & TRAVEL EXPENSE	3,461.10	7,500.00	7,374.97	5,000.00	98.33%
OFFICE SUPPLIES	1,514.25	6,000.00	3,715.59	4,500.00	61.93%
POSTAGE	2,040.34	1,500.00	2,996.44	1,500.00	199.76%
ADVERTISING	-	250.00	194.25	-	77.70%
Office and Administrative	86,236.18	104,117.00	130,482.19	90,220.00	125.32%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
CAPITAL IMPROVEMENT PROJECTS	4,419.85	6,841,900.00	1,670,835.65	940,000.00	24.42%
Capital Improvement Projects	#N/A	#N/A	#N/A	#N/A	#N/A
WATER IMPACT PROJECTS	-	200,000.00	-	-	0.00%
WASTEWATER IMPACT PROJECTS	-	700,000.00	-	-	0.00%
AMORTIZATION EXPENSE	-	-	-	-	-
Other Expenses	-	900,000.00	-	-	0.00%
Debt - Principal	-	-	-	-	-
MEMBERSHIPS & SUBSCRIPTIONS	1,040.99	380.00	75.95	380.00	19.99%
Debt - Interest	1,040.99	380.00	75.95	380.00	19.99%
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Transfers Out	#N/A	#N/A	#N/A	#N/A	#N/A
TOTAL CWWS FUND	#N/A	#N/A	#N/A	#N/A	#N/A



SANITATION FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
CHARGES FOR SERVICES	813,121.89	915,860.00	869,446.49	816,670.00	94.93%
TRANSFERS IN	-	-	-	-	
	813,121.89	915,860.00	869,446.49	816,670.00	94.93%

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	
ADMINISTRATION	818,525.83	900,600.00	857,467.95	815,943.00	95.21%
	818,525.83	900,600.00	857,467.95	815,943.00	95.21%

SANITATION FUND

10/31/2023

SANITATION FUND	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection	Percent Spent
<hr/>					
Personnel	-	-	-	-	
HOUSEHOLD HAZARDOUS WASTE	11,342.54	12,630.00	11,987.20	11,343.00	94.91%
RECYCLING SERVICES	-	-	-	-	
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
SOLID WASTE SERVICES	807,183.29	887,970.00	845,480.75	804,600.00	95.22%
Operation and Maintenance	#N/A	#N/A	#N/A	#N/A	#N/A
<hr/>					
Contractual Services	-	-	-	-	
<hr/>					
Debt - Principal	-	-	-	-	
<hr/>					
Debt - Interest	-	-	-	-	
#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Transfers Out	#N/A	#N/A	#N/A	#N/A	#N/A
<hr/>					
TOTAL SANITATION FUND	#N/A	#N/A	#N/A	#N/A	



PARK AND STORMWATER SALES TAX FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
PARK & STORMWATER SALES TAX	690,959.69	672,435.00	760,303.19	666,250.00
MISCELLANEOUS REVENUE	11,000.00	-	-	-
	701,959.69	672,435.00	760,303.19	666,250.00

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
PARKS & RECREATION	282,573.48	120,000.00	30,629.77	282,562.00
UTILITIES	47,325.00	527,750.00	103,462.99	75,450.00
	47,325.00	647,750.00	103,462.99	75,450.00



VEHICLE AND EQUIPMENT REPLACEMENT FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
SALE OF PERSONAL PROPERTY	146,713.35	352,100.00	99,635.17	178,916.00
TRANSFERS IN	146,713.35	70,000.00	190,807.65	175,000.00
	293,426.70	422,100.00	290,442.82	353,916.00

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
ADMINISTRATION	104,036.17	-	-	175,749.00
STREETS	48,486.42	105,000.00	75,344.34	-
POLICE	8,859.46	97,500.00	67,773.95	-
DEVELOPMENT	8,870.13	36,750.00	22,457.48	-
PARKS & RECREATION	28,109.05	77,500.00	78,475.64	-
UTILITIES	11,766.34	65,000.00	66,995.94	-
	210,127.57	381,750.00	311,047.35	175,749.00



COMMONS CID FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
SALES TAXES	345,227.10	373,750.00	393,412.49	330,000.00
USE TAXES	5,211.70	6,500.00	7,496.57	0.55
	350,438.80	380,250.00	400,909.06	330,000.55

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
CONTRACTED SERVICES	554,816.41	335,618.00	212,185.96	530,000.00
	554,816.41	335,618.00	212,185.96	530,000.00



DONATION FUND

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
OTHER REVENUE - POLICE DONATIONS	3,305.00	10,500.00	21,576.43	-
OTHER REVENUE - PARK DONATIONS	-	-	-	-
	3,305.00	10,500.00	21,576.43	-

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
CAPITAL OUTLAY - ADMINISTRATION	-	-	300.00	-
CAPITAL OUTLAY - POLICE	-	20,000.00	15,672.30	-
	-	20,000.00	15,972.30	-

**AMERICAN RESCUE PLAN ACT FUND**

10/31/2023

REVENUES, BY SOURCE	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
INTERGOVERNMENTAL REVENUES	1,110,127.76	-	-	-
INTEREST INCOME	10,570.72	-	19,958.92	-
	1,120,698.48	-	-	-

EXPENDITURES, BY DEPARTMENT	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2023 Projection
UTILITIES	1,330,033.49	953,270.00	711,473.97	953,270.00
	1,330,033.49	953,270.00	711,473.97	953,270.00



Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT: Parks and Recreation

AGENDA ITEM: Resolution 1290, Amending the Agreement for Fireworks Displays with Premier Pyrotechnics.

REQUESTED BOARD ACTION:

A motion to approve Resolution 1290, amending the original agreement for Fireworks Displays with Premier Pyrotechnics.

SUMMARY:

The City of Smithville annually partners with Clay County to provide a Fourth of July Fireworks Display, with each entity funding half of the total cost. The City of Smithville coordinates the procurement of a display provider.

In 2022, The City of Smithville put the Firework Display RFP out to bid. Premier Pyrotechnics was the only bid received on April 8, 2022, for \$16,000. The City approved their contract on April 19, 2022.

On June 23, 2023, with the cost of the show increased from \$12,000 to \$16,000 staff worked with Clay County to amend the contract to reflect the increase and ensure that budgets reflect the change going forward. Clay County, Missouri has agreed to continue the co-sponsorship at the increased rate.

Earlier this month, Premier Pyrotechnics offered a three-year contract amendment if payment is received in full by December 1, 2023. This early payment would ensure a return to shows on July 4 (not alternatives dates as we have had to do) for the next three years (2024, 2025, and 2026). In addition to securing the July 4 date, early payment secures a 15% increase to product for the show. An additional 5% more product is provided for signing a 3-year contract.

City staff has reached out to Clay County, and they have agreed to support this contract change.

Staff recommend amending the contract with Premier Pyrotechnics.

PREVIOUS ACTION:

The Board of Aldermen approved Resolution 418, the initial cooperative agreement with Clay County, and Resolution 1048 Firework Display Bid Award 22-15.

POLICY OBJECTIVE:

N/A

FINANCIAL CONSIDERATIONS:

\$16,000 is allocated in the general fund, with \$8,000 in revenues budgeted to be received from Clay County.

ATTACHMENTS:

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Contract | |

RESOLUTION 1290

**A RESOLUTION AMENDING THE ORIGINAL AGREEMENT WITH
PREMIER PYROTECHNICS FOR FIREWORKS DISPLAYS**

WHEREAS, the City of Smithville and Clay County have jointly funded a fireworks display on or around July 4th at Smithville Lake, and;

WHEREAS, the City of Smithville wishes to continue the tradition, and;

WHEREAS, the City of Smithville desires to work with Premier Pyrotechnics for firework display;

WHEREAS, the contract will be amended for three additional years.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF
THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:**

That the Smithville Board of Aldermen direct the Mayor to execute the Agreement for a fireworks display with Premier Pyrotechnics.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, on the 21st day of November 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk



*Our Mission...
"A Dedication to Pyrotechnic Perfection"*

TURN-KEY 3 YEAR CONTRACT FOR SERVICE

This contract is entered into this **October 26th, 2023**, by and between **Premier Pyrotechnics, Inc.** 25255 Highway K, Laclede County, Richland, MO 65556, telephone 417-322-6595, fax 573-213-2211, designated herein as the "Seller", and the **City of Smithville** designated as the "Buyer".

Seller will deliver to Buyer the fireworks on **July 4th, 2024, July 4th, 2025, and July 4th, 2026**, and /or will make necessary substitutions of equal or greater value. Seller agrees to perform the fireworks display safely and in accordance with such Federal, State and Local laws that might be applicable.

Seller agrees that they are to check the display area after the presentation of the fireworks display for any "duds" or other material that might not have ignited. Any such material found shall be disposed of as required by all Federal, State, and Local rules and regulations or as is the standard practice of Seller. It is also agreed that **BUYER/SPONSOR** is responsible for checking the display area at first light for any unexploded materials. If such materials are located immediately contact Premier Pyrotechnics at 417-322-6595 for further instructions.

Buyer will furnish the minimum safety distance required per NFPA 1123. In no case shall spectators be allowed closer than 70 feet per inch of the largest shell diameter. Buyer will provide adequate monitoring to maintain these distance factors. Buyer also agrees to have adequate fire protection available on location of the display.

It is agreed and understood that Buyer will pay the total purchase price of **\$16,000.00** including sales tax if applicable with the option to adjust the purchase price of the displays. **The Buyer will pay 50% of the first year's total price on the date this contract is signed, UNLESS taking advantage of the early pay option then you MUST PAY IN FULL FOR THE FIRST CONTRACTED YEAR'S TOTAL PRICE PRIOR TO THE EARLY PAY DATE, this applies to each contracted year.** The remainder is to be paid within 10 days following the date of the display. In the event of a weather-related delay, Buyer agrees to pay an additional cost of not more than \$200.00 per day for security. Seller will arrange for security. In case of cancellation the deposit is nonrefundable but will be held for a future display date. **All payments must be made to PREMIER PYROTECHNICS, INC and mailed to 25255 Hwy K, Richland, MO 65556.**

Early pay options are as follows: Payment received in full by December 1st, 2023, will receive an additional 15% product. Payment received in full by January 15th, 2024, will receive an additional 12.5% product. Payment received in full by March 1st, 2024, will receive an additional 10% product. Payment received in full by April 1st, 2024, will receive an additional 5% product. By signing a 3-year contract Premier Pyrotechnics will add an additional 5% product to your display.

Buyer acknowledges and agrees that any balance past due is subject to a finance charge computed by a "Periodic Rate" of 1.5% per month, which is an annual percentage of 18%. This will be applied to the balance after specified payment due dates above. The Parties acknowledge and agree that any legal action commenced regarding this contract or collection shall be brought in the Circuit Court of Laclede County, Missouri, and that Missouri law shall govern the determination of rights, responsibilities, and remedies. Buyer shall further be entirely responsible for any attorney fees and court costs incurred by Seller in enforcing its rights under this contract and to collect any unpaid balance.

SELLER: PREMIER PYROTECHNICS, INC.
BY: Nicky Sanderson
DATE: October 26th, 2023

BUYER: City of Smithville
BY: Damien Boley, Mayor DATE: 11/21/2023
Print Name & Title

AUTHORIZED PURCHASER REPRESENTATIVE SIGNATURE: _____

In the event of Force Majeure, any deposits for payments will be carried forward to the next possible date agreed on between the client and Premier Pyrotechnics Inc.

Premier Pyrotechnics, Inc. 25255 Hwy K Richland, MO 65556 Phone: (888)647-6863 Fax: (573)213-2211



Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT: Public Works

AGENDA ITEM: Resolution 1291 - Approving and Establishing a Pre-Qualified On-Call Professional Services Listing

REQUESTED BOARD ACTION:

A motion to approve Resolution 1291, approving and establishing a pre-qualified On-Call Professional Services Listing.

SUMMARY:

RFQ 23-13 was issued on September 27, 2022 requesting qualification statements for professional engineering and architectural services in 12 different disciplines including:

<u>Discipline</u>	<u>Qualified Firms</u>
Transportation Engineering	16
Stormwater Management and Hydrology	17
Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater, and Wastewater Collection Systems	16
Geotechnical Engineering / Material Testing,	5
Surveying Services	13
Structural Engineering	13
Landscape Architecture Services	11
Architectural Services	8
Mechanical, Electrical, and Plumbing Services	4
Construction Admin / Inspection	22
Planning	14
Plan and Subdivision Review	14

Firms submitting were asked to provide examples of projects for municipalities in the categories for which they were submitting, references, salary schedules, staff, work authorizations forms, insurance, experience, years in business, training and skills, approach, and communication efforts.

The City received 26 responses.

Typically, staff would put together a RFQ for a specific project describing the project, requirements and schedule. Firms would submit the same qualification statement that were received for this process. A selection committee would then review the submittals set up interviews and recommend the selection of a firm. A scope and contract would then be negotiated and presented to the Board for approval. Over the course of a year the City has 15-25 projects that go through this process.

The goal of this list is to be more efficient in the selection of professional firms for the desired work. The firms have already been pre-qualified to perform certain services. Staff will use this list to select a firm to design, plan, review, or administer a specific project. A scope will be negotiated and presented to the Board for approval.

This does not preclude that for certain projects of a larger scale, when specific expertise is desired, or on federally funded projects that a separate RFQ would be developed, but on typical waterline replacement, street design, stormwater projects or other similar projects this process will save staff time and resources.

PREVIOUS ACTION:

The Board approved Resolution 1029 – Establishing a Pre-Qualified On Call Professional Services listing.

POLICY ISSUE:

Efficiency

Maintaining infrastructure

FINANCIAL CONSIDERATIONS:

There is no cost to establishing the On-Call List.

ATTACHMENTS:

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Exhibit 1 – On-Call List | |

RESOLUTION 1291

**A RESOLUTION APPROVING AND ESTABLISHING A PRE-QUALIFIED
ON-CALL PROFESSIONAL SERVICES LISTING**

WHEREAS, RFQ #23-13 was issued requesting qualification statements for 12 different professional engineering and architectural services; and

WHEREAS, the City received 26 statements from qualified firms.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF
THE CITY OF SMITHVILLE, MISSOURI:**

THAT the City hereby approves and establishes the attached On-Call Professional Services Listing (Exhibit 1); and

THAT the firms listed in Exhibit 1 are approved to provide the services identified.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 21st day of November, 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

Exhibit 1

Company	Transportation Engineering	Stormwater Management and Hydrology	Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater, and Wastewater Collection Systems	Geotechnical Engineering / Material Testing,	Surveying Services	Structural Engineering	Landscape Architecture Services	Architectural Services	Mechanical, Electrical, and Plumbing Services	Construction Admin / Inspection	Planning	Plan and Subdivision Review
Kaw Valley Engineering	X	X	X	X	X	X				X	X	X
Great River Associates	X	X	X	X	X	X	X			X		
Draw architecture + Urban design							X	X		X	X	
Affinis Corp	X	X	X		X	X				X	X	X
Veenstra & Kimm Inc	X	X	X		X	X	X	X	X	X	X	X
Renaissance Infrastructure Consulting	X	X	X		X		X			X	X	X
Walter P Moore	X	X	X			X				X	X	X
SK Design Group Inc	X	X	X							X		
VSM Engineering	X	X								X		X
Water Resources Solutions LLC		X	X							X		
Avison Young Missouri Inc										X		
SFS Architecture Inc								X		X		
Brugardt Honomichl & CompanX P.A.	X	X	X		X		X			X	X	X
OWN Inc	X	X	X	X	X	X				X		X
McClure	X	X	X		X	X	X			X	X	X
HDR	X	X	X		X	X	X	X	X	X	X	X
BBN Architects Inc							X	X				
GBA	X	X	X		X	X	X			X		X
Snyder & Associates Inc	X	X	X		X	X	X			X	X	X
Apex Engineers KS, Inc						X						
GeotechnologX LLC				X								
Bartlett & West	X	X	X		X	X	X	X	X	X	X	X
Terracon Consultants				X								
WSKF Architects								X		X	X	
BG Consultants	X	X	X		X	X		X	X	X	X	X
Navigate Building Solutions										X	X	



Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT: Parks and Recreation

AGENDA ITEM: Resolution 1292 - Purchase of John Deere Gator

REQUESTED BOARD ACTION:

A motion to approve Resolution 1292, authorizing the expenditure of funds for the purchase of a John Deere Gator from heritage tractor for the Parks and Recreation Department through the cooperative purchasing agreement with Sourcewell in the amount of \$20,370.

SUMMARY:

The parks maintenance team maintains city parks weekly. The existing 2005 Kubota UTV needs repairs that are greater than the value. The current UTV is used to haul the large weed sprayer, for trash pick-up, and other miscellaneous jobs.

In FY24 the Parks and Street Department worked together to establish an equipment replacement schedule for the next five years. The Parks UTV was scheduled for FY24 to be replaced due to its age and constant maintenance.

City Code Section 105.080 authorizes staff to utilize cooperative purchasing agreements. Heritage Tractor has provided a purchase price from John Deere's Sourcewell cooperative purchasing agreement in the amount of \$20,370. The total budget for park's equipment is \$20,000.

PREVIOUS ACTION:

POLICY OBJECTIVE:

Facility Maintenance

FINANCIAL CONSIDERATIONS:

The Parks and Street Department Equipment Replacement Budget includes \$20,000 for this purchase.

ATTACHMENTS:

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Quote | |

RESOLUTION 1292

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR
THE PURCHASE OF A JOHN DEERE GATOR FROM HERITAGE TRACTOR
FOR THE PARKS AND RECREATION DEPARTMENT THROUGH
THE COOPERATIVE PURCHASING AGREEMENT WITH
SOURCEWELL IN THE AMOUNT OF \$20,370**

WHEREAS, the Parks and Recreation Department maintains city parks and open areas weekly; and

WHEREAS, the 2024 Parks and Street Department equipment Replacement budget includes funds for the John Deere Gator; and

WHEREAS, the City Code Section 105.080 authorizes staff to utilize cooperative purchase agreements; and

WHEREAS, staff has recommended purchasing the Gator from Heritage Tractor through the cooperative purchasing agreement with Sourcewell.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF
THE CITY OF SMITHVILLE, MISSOURI:**

THAT staff is hereby authorized and directed to purchase said equipment Heritage Tractor in the amount of \$20,370.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 21st day of November, 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk



Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513

- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address

- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

- Membership number if required by the contract

For any questions, please contact:

Dylan Montgomery

Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089

Tel: 816-873-3385

Email: dmontgomery@heritagetractor.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

Quote Id: 29375807

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089
816-873-3385
hti@heritagetractor.com

Prepared For:
City Of Smithville



Proposal For:
City Of Smithville

Delivering Dealer:
Dylan Montgomery

Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089

hti@heritagetractor.com

Quote Prepared By:

Dylan Montgomery
dmontgomery@heritagetractor.com



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089
816-873-3385
hti@heritagetractor.com

Quote Summary

Prepared For:
City Of Smithville
MO

Delivering Dealer:
Heritage Tractor, Inc.
Dylan Montgomery
1300 S. Us-169 Highway
Smithville, MO 64089
Phone: 816-873-3385
dmontgomery@heritagetractor.com

Quote ID: 29375807
Created On: 07 August 2023
Last Modified On: 24 October 2023
Expiration Date: 06 September 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV865M (Model Year 2024)	\$ 23,686.71	\$ 20,370.57 X	1 =	\$ 20,370.57
Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)				
Price Effective Date:				
Equipment Total				\$ 20,370.57

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	\$ 20,370.57
Trade In	
SubTotal	\$ 20,370.57
Est. Service Agreement Tax	\$ 0.00
Total	\$ 20,370.57
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 20,370.57

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 29375807 Customer Name:

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 Heritage Tractor, Inc.
 1300 S. Us-169 Highway
 Smithville, MO 64089
 816-873-3385
 hti@heritagetractor.com

JOHN DEERE GATOR™ XUV865M (Model Year 2024)

Hours: Suggested List *
 Stock Number: \$ 23,686.71
 Contract: Sourcewell Grounds Maintenance 031121-DAC Selling Price *
 (PG NB CG 70) \$ 20,370.57
 Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
576YM	GATOR™ XUV865M (Model Year 2024)	1	\$ 21,949.00	14.00	\$ 3,072.86	\$ 18,876.14	\$ 18,876.14
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1027	27" Maxxis Bighorn 2.0 extreme terrain radial tires on 14" Yellow Steel Wheels	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2031	Split Bench Seat - Black Vinyl	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3101	Cargo Box Power Lift	1	\$ 1,100.00	14.00	\$ 154.00	\$ 946.00	\$ 946.00
4000	OSR Nets	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4079	Less Roof and Panels	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
5010	Less Protection Package	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
6349	Less Winch	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,100.00		\$ 154.00	\$ 946.00	\$ 946.00
Dealer Attachments/Non-Contract/Open Market							
BUC11305	Roof (Black)	1	\$ 637.71	14.00	\$ 89.28	\$ 548.43	\$ 548.43
Dealer Attachments Total			\$ 637.71		\$ 89.28	\$ 548.43	\$ 548.43
Value Added Services			\$ 0.00			\$ 0.00	\$ 0.00
Total							
Total Selling Price			\$ 23,686.71		\$ 3,316.14	\$ 20,370.57	\$ 20,370.57



JOHN DEERE

Heritage
TRACTOR

Selling Equipment

Quote Id: 29375807

Customer Name:

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089
816-873-3385
hti@heritagetractor.com



Extended Repair Plan Proposal

PowerGard™ Protection Plan Residential

Date : October 24, 2023				
Machine/Use Information		Plan Description		Price
Manufacturer	JOHN DEERE	Plan Type:		Deductible:
Equipment Type	GATOR, 865M	Coverage:		Quoted Price \$ 0.00
Model	GATOR, 865M	Total Months:		
		Total Hours:		

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles). "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

Proposal Prepared for:

I have been offered this coverage and

Customer Name - Please Print

- I ACCEPT the Residential plan
- I DECLINE the Residential plan

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific PowerGard™ Protection plan Residential coverage, please refer to the terms and conditions on John Deere's public website(www.JohnDeere.com) under Services & Support >Warranty > Extended Warranties > PowerGard protection plan Residential.

PowerGard™ Protection Plan Residential (Residential plan) is:

The PowerGard™ Protection Plan Residential is an extended repair plan that provides parts and labor coverage up to four years beyond the manufacturer's warranty. It is available on all riding lawn equipment, zero-turn radius mowers, utility vehicles, utility tractors and compact utility tractors. Your John Deere equipment will be in the hands of qualified, certified technicians from John Deere dealers using Genuine John Deere Parts.

Not covered under a Residential plan:

Residential plans do not cover routine maintenance services or items normally designed to be replaced by the purchaser due to normal wear and tear. They do not cover any product used for commercial or rental applications. They also do not cover repairs for damage from accident, misuse, fire, theft, or exposure to weather conditions such as lightning, hail, flood or water. See the actual PowerGard™ Protection Plan Residential Terms and Conditions for a complete listing of coverage, and limitations and conditions under the program.



JOHN DEERE

Benefits of a Residential plan:

- Offer the choice of adding up to 4 years of repair coverage beyond the machine's factory warranty.
- Do not require preapproval before repairs are made by the authorized John Deere dealership.
- Is transferable by the original purchaser for the balance of the original agreement period.
- Ensures higher resale value and makes equipment more marketable during sale or trade-in.
- Comprehensive Plans:
 - No deductibles and no out-of-pocket costs on covered repairs.
 - Free transportation for factory warranty and extended repair plan repairs for the term of the plan (Note: A surcharge may apply for machines located outside of the dealership's normal service area).
- Limited Powertrain Plans:
 - Low deductibles on covered repairs
 - Do not provide transportation coverage



Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT: Administration

AGENDA ITEM: Resolution 1293, Approval of the Employee Compensation Plan Amendment

REQUESTED BOARD ACTION:

Approval of Resolution 1293, adopting amendments to the Employee Compensation Plan.

SUMMARY:

The Employee Compensation Plan sets the pay scale and includes job descriptions for all city positions. Included in the packet is an updated pay grade schedule to add the Senior Services Coordinator Position.

In June 2023, City Officials, Senior Board Representatives, and Clay County Senior Services convened to identify how to enhance services for the elderly population in the City of Smithville. Following these discussions, it has been determined that it is in the community's best interest to hire a part-time Senior Services Coordinator. As a result of the discussions, the City received additional grant funds totaling \$25,000 from Clay County Senior Services for the 2024 season to cover the cost of the part-time position.

This individual would play a pivotal role in various aspects including program development and management, community outreach, volunteer coordination, facility oversight, data collection and reporting, as well as advocacy and support. Both the community and the city concur that this position is essential to customize services, improve the quality of life for seniors, and serve as a valuable community asset. The Senior Services Coordinator will be supervised by the Parks and Recreation Department.

The Board approved this award of grant funding at the November 6, 2023 Regular Meeting, in essence creating a new part-time position. This action adds the position to the Employee Compensation Plan.

PREVIOUS ACTION:

The Plan is revised annually for adjustments and changes. On November 6, 2023, the Board approved Resolution 1286, authorizing and directing the Mayor to enter into an agreement with Clay County Senior Services for grant funding for the purpose of providing senior services. The Employee Compensation Plan was last revised on October 17, 2023. A comprehensive review of the compensation and benefits plans of the City was completed implemented in 2021.

POLICY OBJECTIVE:

Click or tap here to enter text.

FINANCIAL CONSIDERATIONS:

No required city match.

ATTACHMENTS:

- Ordinance
- Resolution
- Staff Report
- Other: Employee Compensation Plan and Job Description
- Contract
- Plans
- Minutes

RESOLUTION 1293

A RESOLUTION ADOPTING AMENDMENTS TO THE EMPLOYEE COMPENSATION PLAN

WHEREAS, the City of Smithville has adopted and set forth the compensation in the City of Smithville for regular employees hereby known as the Employee Compensation Plan;

WHEREAS, City staff, in open and public discussions with the Board of Aldermen, has made recommendations to the Board regarding the modifications for the following items of the existing Employee Compensation Plan:

- Addition of a Senior Services Coordinator Position

WHEREAS, the Board of Aldermen of the City of Smithville desires to adopt the changes to the existing Employee Compensation Plan which should be followed by the City in the administration of the City's personnel program; and

WHEREAS, the Board of Aldermen of the City of Smithville wish to restate that the plan as amended is not intended to be a contract between the City and its employees and does not create contractual rights for employees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:

THAT the existing policies and procedures as amended are the policies and procedures which should be followed effective November 22, 2023 by the City in the administration of the City's personnel program.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 21st day of November 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk



JOB DESCRIPTION

Job Title: Senior Services Coordinator	Reports to: Parks & Recreation Director
Department: Parks	FLSA Classification: Non-Exempt
Revision Date: October 2023	Pay Grade: 15
Minimum Education: High school diploma or equivalent. Associate degree in a related field preferred.	
Minimum Experience:	
Minimum Certification:	
Other Requirements: Valid Driver's License.	

POSITION SUMMARY

Part-time senior services coordinator to assist in all management, administrative, and operational functions for older adults and Smithville Senior Center. This position would be under the supervision of the Parks and Recreation Department.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. However, they are not to be construed as exclusive or all-inclusive. To perform this job successfully, an individual must be able to perform each duty satisfactorily. Other duties may also be required or assigned.

1. Coordinates the Meals on Wheels program, including reconciliation of monthly invoicing and billing of meals; coordinates all aspects of senior center rentals; maintaining recipient and volunteer schedules.
2. Assist in preparing, coordinating, and distributing Senior Services marketing including brochures, flyers, and email information
3. Coordinates with the Parks Director on grant compliance and administration.
4. Prepares reports for the Parks Director in relation to Senior Services.
5. Data collection and reporting of quarterly surveys and budget administration of Senior Center.
6. Assists the Parks Director in evaluating senior programming and developing new programs.
7. Coordinate the scheduled lunches at the Senior Center.
8. Assist the Parks Director with research new services and programs that the City could offer to older adults.
9. Advocate and support users of senior services.
10. Assist the Parks Director to develop opportunities for feedback of services and monitor the success of the senior services programming.
11. Assist the Parks Director to recruit and organize volunteers for various senior programs.
12. Other duties as assigned.

REQUIRED JOB COMPETENCIES

1. Knowledge of administrative policies and procedures of the City.
2. Knowledge of current office practices and procedures and knowledge of the operation of standard office equipment and software.
3. Ability to establish and maintain accurate records of assigned activities and operations.
4. Ability to interpret and implement local policies and procedures; written instructions, general correspondence; Federal, State, and local regulations.
5. Skill in organizational and time management to prioritize duties to accomplish a high volume of work product while adapting to constant changes in priority.
6. Ability to perform detailed work accurately and independently in compliance with stringent time limits with minimal direction and supervision.
7. Ability to think quickly, maintain self-control, and adapt to stressful situations.
8. Knowledge of computer software consistent for this position.
9. Ability to perform mathematical calculations required of this position.
10. Ability to perform detailed work accurately and independently in compliance with stringent time limits with minimal direction and supervision.
11. Ability to understand and effectively carry out verbal and written instructions.
12. Ability to apply sound judgment and discretion in performing duties, resolving problems and interpreting policies and regulations.
13. Ability to communicate detailed and often sensitive information effectively and concisely, both orally and in writing.
14. Ability to handle sensitive interpersonal situations calmly and tactfully.
15. Ability to maintain effective working relationships with individuals within and outside the organization.
16. Ability to maintain confidentiality and discretion regarding business-related files, reports and conversations, within the provision of Freedom of Information Act and other applicable State and Federal statutes and regulations.
17. Ability to work the allocated hours of the position.

PHYSICAL AND WORK ENVIRONMENT

The physical and work environment characteristics described in this description are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions or as otherwise required by law. Employees needing reasonable accommodation should discuss the request with the employee's supervisor.

- This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, frequently requires standing, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires walking, stooping, kneeling, crouching or crawling and reaching with hands and arms.
- Work has standard vision requirements.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word.
- Hearing is required to perceive information at normal spoken word levels.

- Work requires preparing and analyzing written or computer data and observing general surroundings and activities.
- May require dealing with persons who are verbally hostile or aggressive.
- Work is conducted in an office setting (e.g., business office, light traffic).

Nothing in this job description limits management's right to assign or reassign duties and responsibilities to this job at any time. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

EMPLOYEE ACKNOWLEDGMENT

I have received, reviewed and fully understand this job description. I further understand that I am responsible for the satisfactory execution of the essential functions as well as skills and abilities described therein. Furthermore, I understand this document will change over time, as necessary. From time to time, I understand I may be asked to perform duties and handle responsibilities that are not specifically addressed in my job description. I understand that this does not constitute an employment agreement.

Employee Signature

Date

Employee Printed Name

2023 Smithville Employee Salary Schedule

Pay Grade	Recommended Title	Department	SALARY RANGE		
			Minimum	Market	Maximum
5			\$ 15.76	\$ 18.12	\$ 22.06
			\$ 32,778.72	\$ 37,695.53	\$ 45,890.21
10			\$ 17.60	\$ 20.23	\$ 24.64
			\$ 36,602.90	\$ 42,087.88	\$ 51,244.07
	Maintenance Worker I - Parks Maintenance Worker I - Public Works Administrative Assistant I - Public Works	Parks and Recreation PW PW			
15			\$ 19.01	\$ 21.85	\$ 26.61
			\$ 39,531.14	\$ 45,453.16	\$ 55,352.33
	Permit Technician Finance Specialist I Administrative Assistant II- Utilities O&M Technician/ Plant Operator I Senior Services Coordinator	Development Finance PW PW Parks and Recreation			
20			\$ 19.95	\$ 22.95	\$ 27.94
			\$ 41,497.86	\$ 47,725.82	\$ 58,105.74
	Police Administrative Assistant/Prosecutor Assistant Maintenance Worker II - Parks Maintenance Worker II- Public Works O&M Technician/ Plant Operator II Recreation Coordinator	Police Parks and Recreation PW PW Parks and Recreation			
25			\$ 20.95	\$ 24.09	\$ 29.33
			\$ 43,573.85	\$ 50,107.74	\$ 61,012.12
	Police Recruit	Police			
30			\$ 22.21	\$ 25.54	\$ 31.10
			\$ 46,196.14	\$ 53,123.38	\$ 64,683.34
	Code Inspector I Finance Specialist II	Development Finance			
35			\$ 23.54	\$ 27.07	\$ 32.96
			\$ 48,971.41	\$ 56,313.84	\$ 68,551.23
	Police Officer Building Inspector I Code Inspector II O&M Technician/ Plant Operator III Crew Leader -Public Works Crew Leader -Parks Engineering Technician I	Police Development Development PW PW Parks and Recreation PW			
40			\$ 24.95	\$ 28.69	\$ 34.93
			\$ 51,899.64	\$ 59,679.12	\$ 72,659.50
	Building Inspector II Finance Analyst Detective Water Treatment Plant Shift Supervisor	Development Finance Police PW			
45			\$ 27.45	\$ 31.57	\$ 38.43
			\$ 57,100.53	\$ 65,666.70	\$ 79,936.37
	Building Inspector III Recreation Manager Engineering Technician II	Development Parks and Recreation PW			
50			\$ 29.10	\$ 33.47	\$ 40.74
			\$ 60,531.37	\$ 69,622.00	\$ 84,743.92
	Police Sergeant Water Treatment Plant Manager Utilities Operations Manager Assistant to the Public Works Director	Police PW PW PW			
55			\$ 32.01	\$ 36.81	\$ 44.82
			\$ 66,584.51	\$ 76,571.09	\$ 93,222.68
	Streets Superintendent	PW			
60			\$ 36.81	\$ 42.34	\$ 51.54
			\$ 76,571.09	\$ 88,065.49	\$ 107,208.27
	Police Captain Utilities Superintendent	Police PW			
65			\$ 42.34		\$ 63.51
			\$ 88,065.49		\$ 132,098.24
	Assistant City Administrator Development Director Finance Director Parks and Recreation Director Police Chief Public Works Director	Administration Development Finance Parks and Recreation Police PW			



City Administrator's Report

November 16, 2023

OK Trail Phase I Grant Award

We are excited to announce that we have received word that the OK Railroad Trail Phase I has been selected as a recipient of the 2023 Recreational Trails Program (RTP) grant by the Missouri Department of Natural Resources, Division of State Parks. This grant represents a crucial step in funding the OK Railroad Trail Phase I.

Among the 30 applications submitted, only seven projects, including ours, received approval from the Federal Highway Administration (FHWA) for grant assistance. This acknowledgment underscores the importance and alignment of our proposed project with the program's goals. A total grant of \$184,600 has been awarded to the City for the project, with a city share of \$103,500.

The OK Railroad Trail Phase I Project aims to transform the existing asphalt millings into a 2,230-ft long, 10-ft wide multi-use trail accessible for walking, biking, and running. The upgrade to an all-weather concrete trail ensures compliance with the Americans with Disabilities Act (ADA), promoting inclusivity and accessibility for all community members.

The new trail will include amenities such as benches, a water bottle filling station, a pedestrian counter, interpretive signs detailing the historical significance of "the OK Railroad" Route, as well as thoughtfully planned landscaping and two butterfly gardens. These enhancements align with the community's vision outlined in the Parks and Recreation Master Plan and the Transportation Master Plan.

"The OK railroad" Trail Phase I



The completion of Phase I will seamlessly connect three neighborhoods—Diamond Crest, Clay Creek Townhomes, and Lake Meadows—to a local elementary school,

fostering easier access and safer routes for residents. Additionally, it ensures ADA accessibility to Diamond Crest Park amenities, effectively serving as a trailhead with designated ADA parking.

While Phase I sets the foundation, the City is committed to further extending The OK Railroad Trail through Phase II and Phase III, connecting additional areas and creating new trails where none currently exist. This aligns with the Parks & Recreation Plan and the Comprehensive plan and will be funded through the Parks & Stormwater Sales Tax over the next 5-10 years.

Location of the trail is outlined on the map below.



Streetscape Phase III Funding Update

Staff had previously provided information to the Board of Aldermen regarding bids for this project, which came in significantly over budget. As discussed, staff has been in ongoing conversations with MoDOT and MARC regarding grant funds for this project in an effort to find a reduced scope to complete at least a portion of the project.

At the Active Transportation Programming Committee (ATPC) meeting at MARC on November 8, Public Works Director, Chuck Soules presented this project. The request to the ATPC was to reduce the scope to include the improvements on the south end of the bridge and include the bridge improvements as an add alternate to the bid. This approach would have kept the project within budget. During the meeting, it was discussed that the ATPC had a program balance of \$11 million. Several projects are being prepared to be bid and they may also incur additional costs. Upon review of the

project, potential scope changes and increased costs, the committee saw the benefit of the improvements and completion of the entire project.

The ATPC committee is recommending that Smithville receive an additional \$1 million to complete the project. This brings the total award for this project to \$1,488,000.

There is a required match of 20%, which is \$300,000. We have \$312,000 budgeted for this project.

The utility work cannot be included in the project funded with federal dollars. Staff is reviewing options to reduce the cost of those improvements.

This increase in funding has to go through a TIP amendment and public review and comment period. It is expected the public review will begin in December. Action to approve the amendment by both TTPC and the MARC Board of Directors will occur in January 2024.

The Board will need to approve a new City/State agreement and Ordinance authorizing the Mayor to sign the agreement. This will come to the Board later this year.

Staff will be reviewing the plans to ensure that we will receive bids within this new budget so we will probably have a minor amendment to the design contract with HDR.

We will most likely need to resubmit to MoDOT for a final review before the project is re-bid. That re-bid is anticipated in the spring of 2024.

MARC Road Maintenance Funding

MARC received approximately \$8 million in ARPA funds to be distributed to local municipalities for road maintenance. Based on Smithville's population, the City share was originally calculated at \$58,068. We identified mill and overlay work on Woods Street from Winner to Commercial and Winner Avenue from Meadow south to the end of the street. The City recently replaced the water main and also did some sewer line work. Based on the project we identified and the estimated cost, the City's match for this work is approximately \$8,000.

MARC coordinated the bidding work for the entire metro in order to manage the project as well as costs. The project was bid in October, with better than anticipated bid costs. As a result of lower total costs, the City will not have to provide a match for this mill and overlay project.

Contracts are being approved by MoDOT and staff expect to have details about a spring construction schedule for this project in the next several weeks.

Parent & Me Painting

The Smithville Parks and Recreation Department hosted a Parent & Me Painting event on November 8 at the Smithville Senior Center. The event was a huge success. The event was recommended for children aged 5-12 and their parents, or younger children

with help from their parents. The registration was sold out weeks before the event with a total of 40 participants.

During the event, children worked with their parents to create four different types of painting projects, including finger painting, canvas painting, splatter painting, and watercolor painting. The registration fee of \$15 for each parent-child couple included dinner, which was pizza and drinks, all the supplies required to complete the four projects, and a step-by-step guide allowing everyone to work at their own pace and skill level. The artists got to take home their supplies, such as an apron, watercolor paints, and brushes, to continue art at home.

The Smithville Parks and Recreation staff received numerous comments and thank yous from the participants. Staff is looking forward to hosting a similar event in early 2024.





City Hall Schedule

City Hall will be closed in observance of Thanksgiving on Thursday, November 23 and Friday, November 24.

City Hall will also be closed from 11:30 a.m. to 1:00 p.m. Thursday, December 14 for the City Employee Holiday Luncheon.



Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT: Administration/Finance

AGENDA ITEM: Bill No. 3014-23, Creation of Fairview Crossing CID Fund. 2nd reading by title only.

REQUESTED BOARD ACTION:

A motion to approve Bill No. 3014-23, Creation of Fairview Crossing CID Fund. Second reading by title only.

SUMMARY:

On July 18, 2023, the Board of Aldermen approved Ordinance No. 3194-23 for a Funding Agreement for the establishment of the Fairview Crossing Community Improvement District (CID). Kansas City Properties & Investments (the "Developer") is working with the City of Smithville to establish the CID to provide for the funding of certain improvements. For the City to fully consider and evaluate the application, the City will have consultants engage to review, evaluate, process, and consider the sources of public and private funding to the proposed CID. CID sales and use taxes would be established as sources of revenue, and a segregated fund would be required for this.

PREVIOUS ACTION:

The Board of Aldermen approved Ordinance No. 3194-23 for a Funding Agreement for the establishment of the Fairview Crossing CID on July 18, 2023.

POLICY OBJECTIVE:

To provide for a separate fund to account for and track Fairview Crossing CID revenues and expenses.

FINANCIAL CONSIDERATIONS:

CID Sales and Use Tax revenues will be segregated and tracked within their own fund.

ATTACHMENTS:

- | | |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input type="checkbox"/> Other: | |

BILL NO. 3014-23

ORDINANCE NO. 321X-23

**AN ORDINANCE CREATING THE FAIRVIEW CROSSING CID FINANCIAL FUND
TO ACCOUNT FOR THE RECEIPT OF AND EXPENDITURES FROM THAT
ALLOCATION SEPARATE FROM ANY OTHER MONIES**

WHEREAS, on July 18, 2023, the Board of Aldermen passed Bill No. 2998-23 to approve a Funding Agreement for the Fairview Crossing Community Improvement District (CID), and;

WHEREAS, RSMo 67.1401 through 67.1571 (the "CID Act") establishes the Fairview Crossing Community Improvement District as a separate political subdivision with the power to govern itself and impose and collect special assessments and additional property and sales taxes, and;

WHEREAS, the City of Smithville is the fiscal agent for the CID and holds the funds of the CID in a custodial capacity and the establishment of a separate fund to allow for accounting of revenues and expenditures is desired.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:

The Fairview Crossing CID Fund is hereby established in the City's treasury and shall be held and administered by the City's Finance Director.

Passed this 21st day of November 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

First Reading: 11/06/2023

Second Reading: 11/21/2023



Board of Aldermen Request for Action

MEETING DATE: 11/20/2023

DEPARTMENT:

Administration/Finance/Public Works/Parks

AGENDA ITEM: Approve Bill No. 3016-23, FY2024 Budget Amendment No. 1 - 1st and 2nd Reading

REQUESTED BOARD ACTION:

A motion to approve Bill No. 3016-23, an Ordinance amending the FY2024 Operating Budget to add \$757,000 to the expenditure budget and \$25,000 to the revenue budget. Emergency Ordinance Sponsored by Mayor Boley - 1st and 2nd reading by title only.

SUMMARY:

This Budget Amendment includes an adjustment to the General Fund, Parks and Recreation and Stormwater Sales Tax Fund, and the ARPA Fund. The amendment would add \$25,000 to the revenue budget and \$757,000 to the expenditure budget, as detailed below:

- The Parks and Recreation Department recently received a grant for their Senior Center Coordinator position. This position will be added to the City's payroll and Compensation Plan. Staff recommend amending the budget with an additional \$25,000 in expenditure authority in the General Fund to cover the cost of the Coordinator position and \$25,000 in revenue authority in the General Fund for the grant reimbursement.
- The FY2023 Budget allocated \$155,000 in stormwater improvements for the 4th Street & 4th Terrace capital improvement project. Staff originally anticipated that these funds would be spent before the end of the fiscal year (October 31, 2023). However, the invoices related to stormwater improvements have come in past that date. Therefore, staff need to rollover the budget of \$155,000 into the FY2024 budget for the Parks and Recreation and Stormwater Sales Tax Fund.
- The FY2023 Budget allocated \$305,000 in stormwater improvements for the Quincy Boulevard capital improvement project. Staff originally anticipated that these funds would be used before the end of the fiscal year (October 31, 2023). However, the invoices related to stormwater improvements have come in past that date. Therefore, staff need to rollover the budget of \$305,000 into the FY2024 budget for the Park & Stormwater Sales Tax Fund.
- The FY2023 Budget allocated \$953,270 for the construction of the Raw Water Pump Station. Staff originally anticipated that these funds would be used before the end of the fiscal year (October 31, 2023). However, the invoices relating to completing construction of the Raw Water Pump Station have not yet been

received by staff. Therefore, staff need to rollover a budget of \$200,000 for remaining funds in the FY2024 Budget for the ARPA Fund.

- The FY2023 Budget allocated \$100,000 for playground resurfacing at Smith's Fork Park and Heritage Park. Staff originally anticipated that these funds would be used before the end of the fiscal year (October 31, 2023). However, there were delays in the resurfacing efforts. The last invoice arrived on November 14, 2023. Therefore, staff need to rollover a budget of \$72,000 for remaining funds in the FY2024 Budget for the Parks and Recreation and Stormwater Sales Tax Fund.

PREVIOUS ACTION: The Board previously approved the FY2024 Budget on October 17, 2023.

POLICY ISSUE: Approving and Amendment to the FY2024 Budget.

FINANCIAL CONSIDERATIONS:

Amend the FY2024 Budget. Resources are available in the General Fund to adequately fund these grant administrative expenses.

ATTACHMENTS:

- | | |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input type="checkbox"/> Other: | |

BILL NO. 3016-23

ORDINANCE NO. 321X-23

**AN ORDINANCE AMENDING THE FY2024 OPERATING BUDGET
TO ADD \$757,000 TO THE EXPENDITURE BUDGET AND \$25,000
TO THE REVENUE BUDGET**

WHEREAS, pursuant to Ordinance 3206-23, passed on October 17, 2023, the City approved the fiscal year ending October 31, 2024, Budget; and

WHEREAS, not included in the approved fiscal year 2024 Budget are expenditures related to capital projects; and

WHEREAS amendments to the General Fund, Parks and Recreation and Stormwater Sales Tax Fund, and the ARPA Fund are required at this time.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:

THAT the fiscal year ending October 31, 2024, Budget is hereby amended to add:

- \$25,000 to the expenditure budget in the General Fund
- \$25,000 to the revenue budget in the General Fund
- \$532,000 to the expenditure budget in the Park & Stormwater Sales Tax Fund
- \$200,000 to the expenditure budget in the ARPA Fund

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 21st day of November 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

First Reading: 11/21/2023

Second Reading: 11/21/2023



Board of Aldermen Request for Action

MEETING DATE: 11/21/2023

DEPARTMENT: Development

AGENDA ITEM: Bill No. 3017-23, Rezoning the northeast corner of Second Creek and Lowman Road - 1st and 2nd Reading – Emergency Ordinance Sponsored by Mayor Boley

REQUESTED BOARD ACTION:

A motion to approve Bill No. 3017-23 for first and second reading by title only to rezone the northeast corner of Second Creek and Lowman Road from R-1B and R-3 to R-1B. Emergency Ordinance Sponsored by Mayor Boley.

SUMMARY:

The ordinance would change the zoning of 17 multifamily lots within the Second Creek Meadows subdivision to single-family, without changing the lot sizes or shapes.

BACKGROUND:

The property is currently zoned R-1B and R-3 and identified as the Second Creek Meadows subdivision, created in March of 2023. Following that approval, legal actions were filed, and the project stopped. A new purchaser seeks to change the multi-family to single-family in an effort to settle the pending lawsuit. If this settles, the purchaser plans on beginning construction at the earliest opportunity following construction plan approval. The matter was presented to the Planning Commission following a public hearing. At the November 14, 2023 hearing, the Commission made its new Findings of Fact and recommended approval of the rezoning.

The proposed Preliminary Plat is attached to identify the zoning district locations that would change 17 multifamily lots (for two family townhomes) into single-family lots and the description of the rezoning is the entire parcel would be R-1B.

PREVIOUS ACTION:

The multi-use zoning was approved on March 7, 2023.

POLICY ISSUE:

Complies with the Comprehensive Plan uses for the area.

FINANCIAL CONSIDERATIONS:

None

ATTACHMENTS:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> Plans |
| <input checked="" type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Findings of Facts | |

FINDING OF FACTS AND CONCLUSIONS OF LAW

Applicant: Jami D. Pryor Trust by Kevin Turley, agent

Land Use Proposed: R-1b

Zoning: R-3

Property Location: Lots 101-117 of Second Creek Meadows Preliminary Plat

Pursuant to the provisions of Section 400.560(C) of the Smithville Code, the Planning Commission does hereby make the following findings of fact based upon the testimony and evidence presented in a public hearing of the Planning and Zoning Commission of the City of Smithville, held on November 14, 2023, and presents these findings to the Board of Aldermen, with its' recommendations on the application.

Finding of Facts

1. *Character of the neighborhood.*

The surrounding, contiguous area is generally R-1B single family located in the area known as Second Creek Meadows preliminary plat, one large lot single family home on A-1 to the south, and B-3 to the east.

2. *Consistency with the City's Comprehensive Plan and ordinances.*

The existing Comprehensive Plan was approved on November 10, 2020 and adopted as the Board policy on November 17, 2020. That plan included specific implementation measures based upon the 5 Strategic Pillars of the City's Strategic Plan. This parcel adjoins what is identified as the Downtown District Overlay to the east, would include trail connections with developments to the west and downtown and bridges the gap between existing developments with downtown. The Comprehensive Plan identifies 5 different Planning Goals for the strategic pillar entitled "Diverse Housing and Neighborhood Options." Each of those Planning Goals include several prioritized action steps to meet those goals. The following are the steps that this rezoning would assist to meet the stated goals:

Housing 2.1 "Encourage infill residential development of underutilized sites prime for residential uses, particularly in and near Smithville's Downtown."

Housing 3.1 "Encourage additional residential units near existing residential uses to strengthen the neighborhoods of Smithville."

Housing 3.2 "Encourage clustered residential development patterns with connected active and passive open space and neighborhood and community amenities."

Housing 4.2 "Mandate pedestrian connections in new residential developments to adjacent existing or prospective neighborhoods to further strengthen Smithville's pedestrian network."

Housing 4.3 "Encourage new residential development in and near Smithville's Downtown to create a live, work, and play district."

3. *Adequacy of public utilities and other needed public services.*
The application is to rezone 17 multifamily lots to single-family within a new subdivision to be constructed. All utilities and services are available on site and must be extended through this facility at the applicant's sole cost and expense.
4. *Suitability of the uses to which the property has been restricted under its existing zoning.*
The current use is vacant, undeveloped land originally rezoned and platted for 17 multifamily lots. For various reasons, the applicant seeks to change the multifamily to single-family. The property's location is ideal for residential development with the new sewer interceptor, with new users assisting in paying for those improvements.
5. *Length of time the property has remained vacant as zoned.*
The property was zoned to the existing district classification in March of 20223, but legal action has delayed construction.
6. *Compatibility of the proposed district classification with nearby properties.*
The proposed districts would, at full build out of the approved subdivision, would reduce the density of 2.7 units per acre to 2.32, which is less dense than nearly all of the new developments over the last several years. This density (which includes the 17 multifamily lots reduced to single family) has not shown to be incompatible with larger lot housing anywhere in the city and when viewed on a larger scale, is very compatible with the entire area.
7. *The extent to which the zoning amendment may detrimentally affect nearby property.*
No detriment is anticipated to the adjacent housing or vacant lands.
8. *Whether the proposed amendment provides a disproportionately great loss to the individual landowners nearby relative to the public gain.*
No loss to landowners is expected.

9. That in rendering this Finding of Fact, testimony at the public hearing on November 14, 2023, as well as the documents provided were considered.

Recommendation of the Planning Commission

Based on the foregoing findings of fact, we conclude that:

- A. This application and the Rezoning of this property from R-3 to R-1B is governed by Section 400.620 of the zoning ordinance of Smithville, Missouri.
- B. The proposed zoning is compatible with the factors set out in Section 400.560(C) of the zoning ordinance.
- C. The Planning and Zoning Commission of the City of Smithville, Missouri does recommend approval of rezoning the property to R-1b.

BILL NO. 3017-23

ORDINANCE NO. 321X-23

AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OR DISTRICTS OF CERTAIN LANDS LOCATED IN THE CITY OF SMITHVILLE, MISSOURI

WHEREAS, The City of Smithville received an application for rezoning a portion of the property at the northeast corner of Second Creek and Lowman Roads, within the approved preliminary plat of Second Creek Meadows on October 4, 2023; and

WHEREAS, the public was notified by publishing in the CT paper on October 26, 2023 and notices were mailed to adjoining property owners more than 15 days prior to the November 14 public hearing; and

WHEREAS, a Public Hearing was conducted before the Planning Commission on November 14, 2023; and

WHEREAS, a Public Hearing was conducted before the Planning Commission on November 14, 2023 concerning a rezoning that would change 17 lots of R-3 zoning to R-1B single-family; and

WHEREAS, the Planning Commission made and presented its' findings to the Board of Aldermen and recommended approval of the rezoning request; and,

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI, THAT:

Section 1. Having received a recommendation from the Planning Commission, and proper notice having been given and public hearing held as provided by law, and under the authority of and subject to the provisions of the zoning ordinances of the City of Smithville, Missouri, by a majority council vote, the zoning classification(s) or district(s) of the lands legally described hereby are changed as follows:

The property legally described as:

Beginning at the Center of Section 22, Township 53 North, Range 33 West, Smithville, Clay County, Missouri: thence along the West line of the Northeast Quarter South 00 degrees 14 minutes 39 seconds West, 891.19 feet to the Point of Beginning; thence departing from said line North 86 degrees 33 minutes 30 seconds East, 158.95 feet; thence North 71 degrees 05 minutes 54 seconds East, 32.66 feet; thence North 60 degrees 12 minutes 57 seconds East, 32.75 feet; thence North 46 degrees 27 minutes 34 seconds East, 32.75 feet; thence North 26 degrees 21 minutes 27 seconds East, 34.42 feet; thence North 02 degrees 30 minutes 52 seconds West, 81.85 feet; thence North 42 degrees 49 minutes 26

seconds East, 107.94 feet; thence North 15 degrees 12 minutes 59 seconds East, 33.30 feet; thence North 10 degrees 37 minutes 40 seconds West, 80.63 feet; thence North 35 degrees 27 minutes 45 seconds West, 21.62 feet; thence North 59 degrees 42 minutes 09 seconds West, 76.49 feet; thence North 02 degrees 32 minutes 45 seconds West, 178.55 feet; thence South 88 degrees 26 minutes 47 seconds East, 141.04 feet; thence North 77 degrees 48 minutes 48 seconds East, 79.58 feet; thence North 54 degrees 21 minutes 27 seconds East, 148.47 feet; thence North 72 degrees 21 minutes 17 seconds East, 54.97 feet; thence North 81 degrees 50 minutes 29 seconds East, 104.14 feet; thence South 84 degrees 13 minutes 11 seconds East, 45.70 feet; thence South 16 degrees 43 minutes 53 seconds West, 42.65 feet; thence South 69 degrees 55 minutes 24 seconds East, 294.94 feet; thence North 84 degrees 13 minutes 27 seconds East, 380.00 feet; thence South 35 degrees 57 minutes 59 seconds East, 181.79 feet; thence South 58 degrees 23 minutes 08 seconds East, 195.06 feet; thence South 72 degrees 51 minutes 44 seconds East, 218.40 feet; thence South 36 degrees 05 minutes 11 seconds West, 223.71 feet; thence South 44 degrees 41 minutes 46 seconds West, 76.13 feet; thence South 56 degrees 48 minutes 44 seconds West, 50.08 feet; thence South 42 degrees 13 minutes 07 seconds West, 204.68 feet; thence South 11 degrees 53 minutes 00 seconds East, 114.56 feet; thence North 88 degrees 46 minutes 08 seconds West, 301.07 feet; thence South 05 degrees 07 minutes 36 seconds West, 223.86 feet; thence North 89 degrees 59 minutes 07 seconds West, 269.20 feet; thence North 00 degrees 28 minutes 10 seconds West, 330.01 feet; thence North 89 degrees 59 minutes 13 seconds West, 330.22 feet; thence South 00 degrees 30 minutes 25 seconds East, 330.00 feet; thence North 89 degrees 59 minutes 07 seconds West, 639.40 feet to the West Quarter Corner of the Southeast Quarter; thence along said West line of the Northwest Quarter of the Southeast Quarter North 00 degrees 14 minutes 39 seconds East, 436.76 feet to the Point of Beginning.

is hereby changed from R-1B and R-3, to all R-1B in accordance with the attached proposed plat.

Section 2. Upon the taking effect of this ordinance, the above zoning changes shall be entered and shown upon the "Official Zoning Map" previously adopted and said Official Zoning Map is hereby reincorporated as a part of the zoning ordinance as amended.

Section 3. This ordinance shall take effect and be in full force from and after the approval.

PASSED THIS 21st DAY OF NOVEMBER, 2023.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

First Reading: 11/21/2023

Second Reading 11/21/2023



FY23 Planning Calendar

***** Items on the Planning Calendar are subject to change*****

December 5, 2023 Work Session

Discussion FY2023 Year End Budget Review

December 5, 2023 Regular Session 7:00 p.m.

Public Hearing – Annexation – Murphy – 809 Second Creek Road

Public Hearing – Annexation – Yallaly – 14422 Mount Olivet Road

Ordinance – Rezoning NE Corner of Second Creek & Lowman Road from R-1B and R-3 to R-1B- 2nd

Reading

Ordinance – Annexation - Murphy – 809 Second Creek Road - 1st Reading

Ordinance – Annexation – Craig – 14422 Mount Olivet Road - 1st Reading

Resolution – City Surplus – Parks Equipment

Resolution – Liquor License – SSS Missouri doing business as SQRL at 124 N. 169 Hwy

December 19, 2023 Work Session 6:00 p.m.

December 19, 2023 Regular Session 7:00 p.m.

Ordinance – Annexation – Murphy – 809 Second Creek Road - 2nd Reading

Ordinance – Annexation – Yallaly – 14422 Mount Olivet Road - 2nd Reading

Ordinance – Rezoning – Queen’s Corner – 1st Reading

Ordinance – Rezoning – North Main Street – 1st Reading

Unscheduled:

City/County Shared Roads – Clay and Platte

Contract with PWSD #8

ADU’s (Accessory Dwelling Units) on Existing Properties

Approval of Financing – COP for Utility Projects

Streetscape Phase III

Amendment of Schedule III of Title III Traffic Code

Past Planning Calendars can be found on the City’s website in each Board of Aldermen Regular session meeting under more....additional documents.